



YOUTH SUMMIT 2019

Presented By:



June 23rd- June 27th, 2019
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Presented to: Dr. Corliss Outley

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CLIENT INFORMATION

Client's name: Dr. Corliss Outley

Name of the Event: Youth Summit

Type of Event: Leadership Conference

Purpose of the Event: To present opportunities for youth leadership development and education through meaningful experiences with positive role models.

Client's Vision: Our vision is to expose, engage and educate children to future college experiences.

GOALS & OBJECTIVES

1. Expose the participants to multiple college and real-world experiences during the youth summit.
 - Expose the children to the college living style through dorms and meals
 - Expose the children to college level lecture styles and format.
 - Communicate to the participants the stress involved with completing a college degree.
2. Educate the participants about methods to manage relationships, safety and health in a college environment for future experience.
 - Teach the participants several different relationship management methods for college during the summit.
 - Teach the participants several safety tips for living by yourself and on a college campus during the summit.

- Teach the participants different methods to manage stress, mental and physical health during the summit.
3. Teach several hard and soft skills to the participants during the camp to be used in future experiences.
- Teach participants several different leadership traits that can be used for future experiences.
 - Improve the participants communication skills through speaking, writing, and other forms during the summit.
 - Improve the participants skills with Microsoft Word, PowerPoint and identify the differences between MLA and APA format.

SWOT ANALYSIS

STRENGTHS	WEAKNESSES	OPPORTUNITIES	THREATS
<p>Exceptional Speaker: Yewande Austin -2018 African Women in Leadership “Woman of Worth” Honoree -2017 President Barack Obama” Lifetime Achievement Award” Honoree -international expert in strategic diversity leadership, multidisciplinary education, social responsibility and youth development -honorary U. S. Cultural Ambassador</p>	<p>Scheduling: Because the attendees are staying in White Creek apartments, a bit of a distance from main campus, transportation is crucial. Last year, the group had some issues with scheduling when there was a speaker who went too long, bad weather made walking impossible, and during the scavenger hunt.</p>	<p>Increased Down Time: Dr. Outley expressed the students may have been running constantly for too long and could have used some rest time built into the schedule. This further provides opportunities for reflection on sessions and activities. It also could result in higher energy and involvement in activities following down time.</p>	<p>Bad Weather: Many activities and transportation have the participants outdoors, so nasty weather is a true threat. Last year, an unexpected storm blew through and stranded the guests in Sbisa dining hall and the planning team was forced to call the bus system for emergency transportation.</p>
<p>Determined Team: Dr. Outley and Emily Martin are working on this project full time to give this event the highest chance of success. The team has looked into both the successes and failures from last year and implemented changes to allow for an even better conference this year. The returning team has expressed excitement in having our team’s fresh eyes on the project and seems genuinely interested in giving us the freedom to implement activities and changes where we believe they would benefit the guests.</p>	<p>Homing Beacon: Despite most of this group, never having been to TAMU before this conference, there was no home-base for those who may have missed an activity or a session or who may have gotten lost. A home-base would offer a sense of security and a plan for any incident in which a participant may be separated from the rest of the group.</p>	<p>Green Initiative: Focus on PRE-cycling. Use leftover waterbottles from fishcamp, order supplies not wrapped individually in plastic, ensure appropriate waste management, etc.</p>	<p>Travelling Schedules: some CYD groups who were expected to fly ended up driving for long hours, making their check-in times much later than originally expected. On the flip side of this, those with longer drives wanted to leave the conference earlier because they wanted to get home at a decent time.</p>

STRENGTHS	WEAKNESSES	OPPORTUNITIES	THREATS
<p>Bowling Activity: This activity was exceptionally beneficial to participants because many of them had never experienced bowling before. This conference is about introducing and implementing new experiences into the youth and bowling was an exciting way to help them (both adults and youth) have fun in a safe environment.</p>	<p>Food Quantities: Catered meals did not account for growing youth, meaning many were left hungry after each meal because they could have eaten two portions. One way this issue was addressed last year was by giving the staff's food to the hungry participants. However, this left the staff working long hours on empty stomachs. This should be a priority during risk assessment.</p>	<p>Involve Yell Leaders: Give the participants the opportunity to experience campus culture in the form of a yell practice hosted by the yell leaders. This will promote excitement and high energy from the participants and could offer an excellent opening ceremony.</p>	
<p>Youth Voice Performance: This activity was considered a highlight for the youth, as they got to experiment with their newfound independence. From inception to implementation, the youth were so excited to perform in front of all their peers with whom they have bonded. Dr. Outley said this activity is a must-have this year.</p>	<p>Chaperone Training: This was a weakness identified by Dr. Outley. As so many of these CYD groups and chaperones come from high-risk areas, appropriate youth conference behavior must be more thoroughly communicated to the chaperones. Some topics which need to be covered include: vaping, appropriate clothing, cell phone use during the conference, travelling expectations. CYD groups should also appoint an alternate chaperone in case one is not able to come.</p>	<p>Smaller Group Work: The groups last year were typically between 30-60, however, smaller groups may encourage lasting relationships and deeper discussion to engage more fully the participants. Groups of 30 or less would provide a more beneficial environment for individual and interdependent relationships.</p>	

STRENGTHS	WEAKNESSES	OPPORTUNITIES	THREATS
<p>Youth Involvement in Planning: Since it is a conference designed to promote youth development, Dr. Outley worked tirelessly to include the youth in the development of the program. Her team held conference calls and polls to identify which aspects of the conference would be the most important and the most beneficial to the group of participants as a whole.</p>	<p>Registration Grade Inputs: During registration, because it is in the spring, many students input the wrong grade level. They do not realize that the program will be taking place in the summer so they don't realize which grade level to say that they are.</p>		

MARKETING TARGET AUDIENCE

The audience for the 2019 Youth Summit consists of everyone at the sites. This includes the youth (13-17 years old) who will have the opportunity to attend, as well the chaperones who will accompany them. While those who previously have attended are part of the Youth Summit's current audience, they will remain in our target audience with those who have not yet had the chance to participate. We plan on attracting new and returning audiences to increase the impact of the program and its potential in the coming years.

BRANDING

The logo for the 2019 Youth Summit will remain the same as the one used in 2018. This will ensure recognition of the event and its purpose. Additionally, it will serve as a reminder to those who previously attended. The logo is pictured below and will be accompanied by the theme “Ignite Your Passion.”



Color Guide (CMYK):
Golden Yellow: (0%, 29.58%, 80.73%, 0%)
Turquoise Blue: (44.51%, 0%, 24.01%, 0%)
Berry: (1.46%, 96.97%)

ADVERTISING

To get the word out, each site and its youth will receive an introductory letter. The letter will include who is invited (ages), the length of the event (two half days and three full), its location (Aggieland and BCS), and most importantly its purpose. In 2018, the youth were inspired to “be the change.” This coming year we will inspire them to lead in their home communities.

Additionally, the youth will have the opportunity to create a new hype video for the 2019 program. We will ask that they show us their fun selves, how excited they are for the next Youth Summit, and how they were the change in their community this past year.

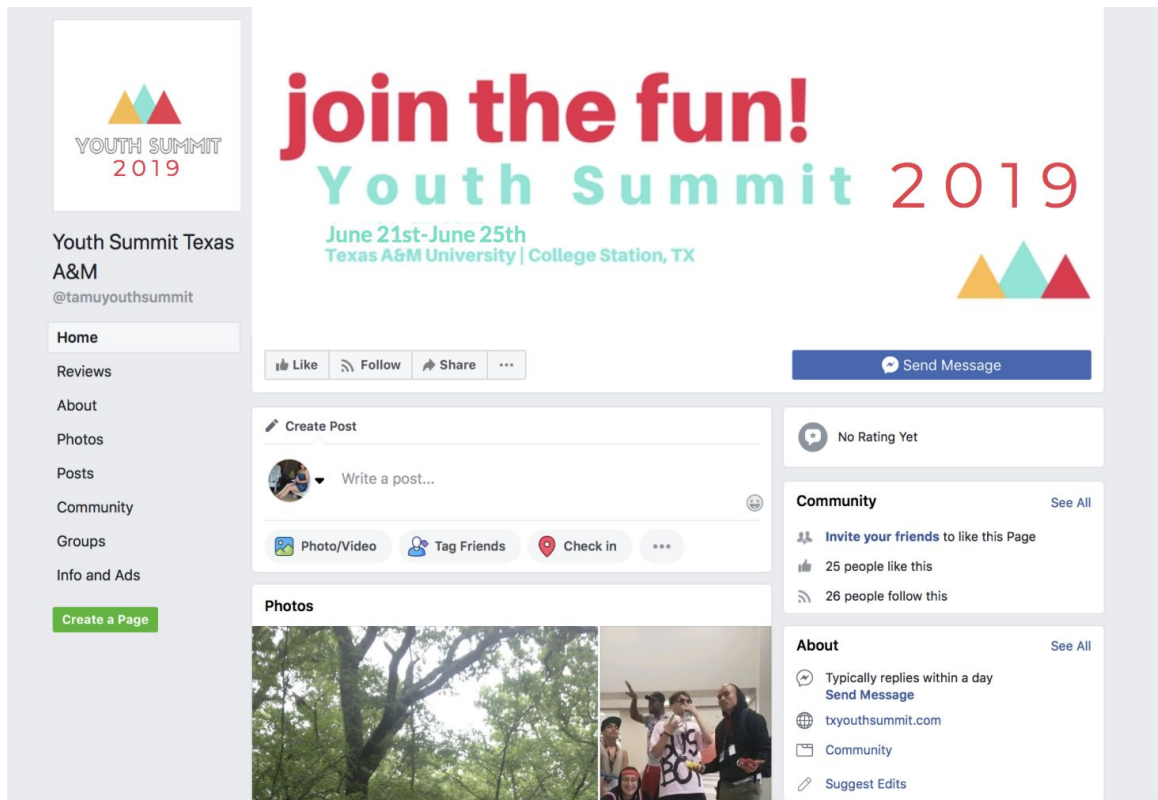
To keep the Youth Summit in the forefront of everyone’s mind, we will ask that they follow the previously made social media pages for any updates and hype material.

SOCIAL MEDIA

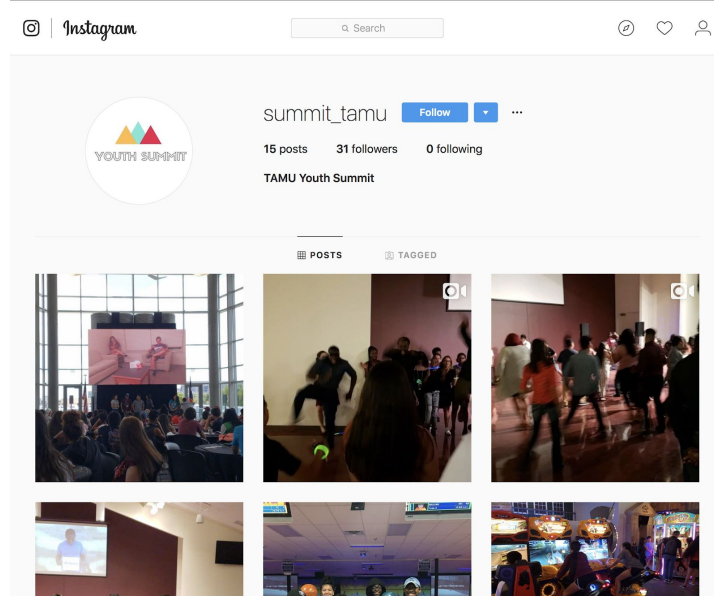
Social media is here to stay! Between several platforms, users are not only able to stay in contact with family and friends, but also meet and develop relationships with new people. For the 2019 Youth Summit, participants and chaperones will utilize Facebook, Instagram, and Twitter in order to vote on what they would like to see at Youth Summit, take part in activities, and stay informed about the event’s schedule.

Facebook: We will update the page from its 2018 content and use it to increase awareness in the Bryan-College Station community by sharing it with local businesses and student organizations. As Facebook is a primary source of communication for a large audience,

both teens and chaperones attending will be able to communicate via Facebook and use the platform as a way to stay involved and up-to-date.



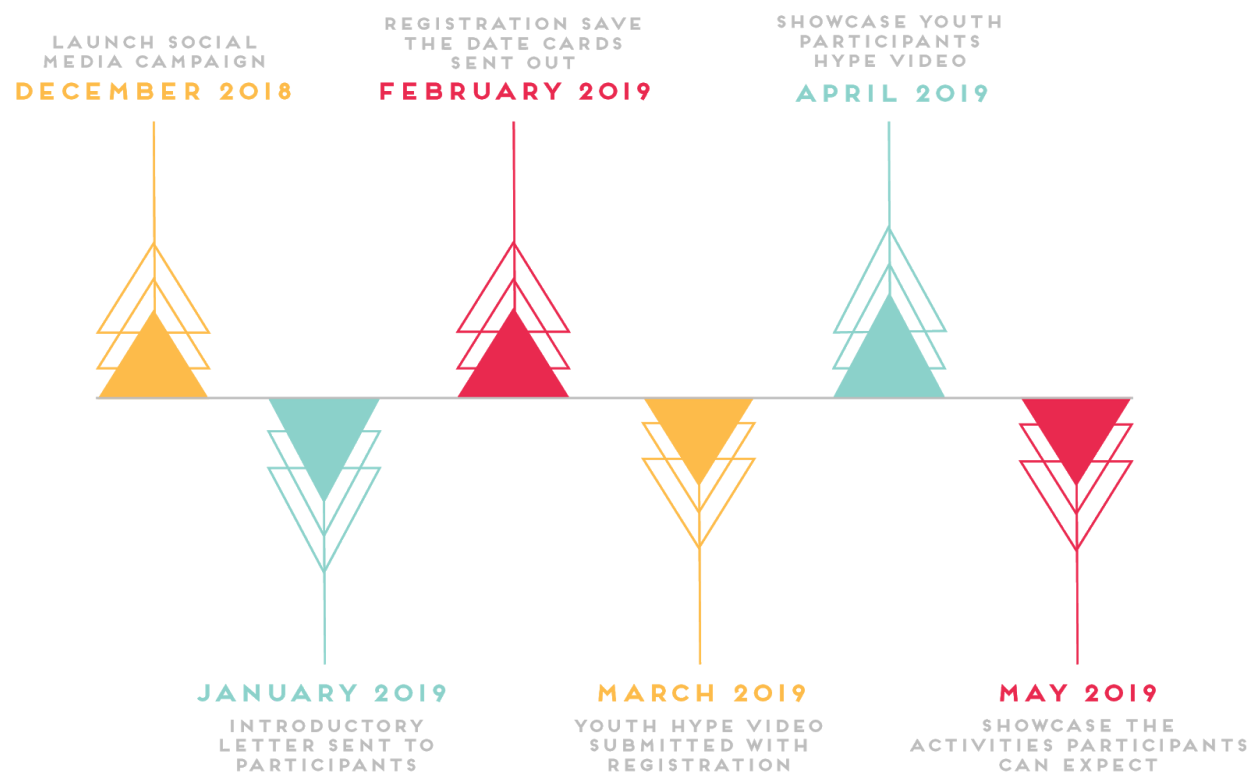
Instagram: The Instagram page will allow for supplemental marketing and can be a great resource for promoting the Youth Summit. We will update the profile content for the 2019 year and really promote the theme: “Ignite Your Passion.”



Twitter: Using a Twitter page will further increase marketing efforts completing any gap in social media communication. With 2019 updates, participants can experience the platform as staff uses it to gauge involvement and expectations.



MARKETING TIMELINE



December 2018 (3 Months Prior to Registration): Launch social media campaign with well-edited, exciting posts that highlight last year’s summit. Include things to look forward to in the upcoming conference.

January (2 Months Prior to Registration): Social media sites updated and live again, begin posting highlights about YAC reps on a weekly basis.

YAC REP POSTS



YOUTH SUMMIT



MEET YOUR YAC REP JADEN DOSS

Jaden is from Houston, TX
He attends Jefferson
Middle School
His hobbies include
basketball and hanging
out with friends and family
He's looking forward to
The Rec visit at
Youth Summit 2019

February (1 Month Prior to Registration): Save the Dates sent out for registration, Hype Video Contest Announced.

SAVE THE DATE



March (Registration opens): Youth hype videos to be submitted along with registration.

Reminders posted on all platforms to make sure all participants are registered prior to deadline.

SOCIAL MEDIA POST



April (Registration Closes): Highlight our participants by showcasing their videos and promoting the youth voice activity.

Continuous until Youth Summit: Weekly posts on all social media platforms to excite participants about the key features they can expect from the event, including grand station, the ropes course, movies in the park, etc.

FLYER



YOUTH SUMMIT
IGNITE YOUR PASSION
JUNE 21-25, 2019

FEATURING FUN ACTIVITIES & EXCITING KEYNOTE SPEAKERS!
REGISTRATION STARTS MARCH 2019
YOU WON'T WANT TO MISS THIS!!!

TEXAS A&M UNIVERSITY - COLLEGE STATION, TEXAS

FINANCIAL PLANS

This budget is a breakdown of the money that the state is providing for funding the Youth Summit Conference. It is broken down into materials, boarding costs, food and beverage, and all details that will go into this conference. This money will be used to make the conference safer and more fun for the students.

The estimated amount that we are planning on using has an estimated amount for Grand Station with \$7,000 and other field trips with a total of \$7,500. Included in the field trip budget is all the options that the YAC Reps can pick from to offer to the rest of the participants during the Youth Summit Conference. Offering Texas A&M with \$30,000 for food services which will include breakfast, lunch, and dinner throughout the Summit. Offering \$32,000 for a housing cost to use White Creek Apartments during the Youth Summit Event. During the Youth Summit, we are estimating a value for rental rooms for around \$2,500. Finally, we are expecting \$7,200 for Buses while transporting the young leaders around A&M. Supplies will include; Name Tags, Signage, Merch (Bags, Water Bottles, Note Pads, Pens/Pencils, Folders). The final banquet is an estimated cost that includes all the necessary needs and estimated venue cost to host the banquet. The YAC Reps will decide the final banquet cost, requirements, and location as they start to plan their Conference. Instruction materials will be materials and supplies to use during breakout sessions and workshops. Transportation, lodging, and stipends for keynote speakers will be decided at a later date of what is included once the YAC Reps and Youth Summit Staff decide on Speakers. The conference phone app will be used to facilitate calls with the Youth Summit Staff and YAC Reps with partnering with the Texas Health Department. It also may cover the costs of the app that could be used during the actual Youth Summit Conference. All food and meal plan

prices include all staff members and participants at the Youth Summit Conference for five days and four nights.

Blue = Estimated/Budgeted Cost

Red = Over Budget Amount

<u>Materials & Supplies</u>		Actual	Budgeted	Remaining
	Supplies	\$ 9,600.00	\$ 2,000.00	\$ 7,600.00
	Instruction Materials	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Total Supplies		\$ 10,600.00	\$ 3,000.00	\$7,600.00
<u>Other Costs</u>				
	Transportation/Lodging: Keynote Speakers & Workshop Facilitator Stipends	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00
	Conference Phone App	\$ 800.00	\$ 800.00	\$ 800.00
Total Other Costs		\$10,600.00	\$ 6,500.00	\$4,100.00
<u>Participant Support Costs</u>				
	Bus Transportation	\$ 7,200.00	\$ 5,000.00	\$ 2,200.00
	Campus Parking	\$ 400.00	\$ 750.00	\$ 350.00
	Fees-Background Check	\$ 1,500.00	\$ 1,200.00	\$ 300.00
	Insurance	\$750.00	\$ 600.00	\$ 150.00
	Field Trips	\$ 14,500.00	\$ 3,000.00	\$ 11,500.00
	Final Banquet	\$ 4,300.00	\$ 3,500.00	\$ 800.00
	Student Lodging White Creek Apartments	\$ 32,000.00	\$ 23,000.00	\$ 9,000.00
	Room Rental	\$ 2,500.00	\$ 2,000.00	\$ 500.00
	Student Meals on Campus	\$ 30,000.00	\$ 13,106.00	\$ 16,894.00
	TOTAL NUMBER PARTICIPANTS PER YEAR			
Total Participant Support Costs		\$ 93,150.00	\$ 52,156.00	\$40,994.00
DIRECT COSTS				
<u>Travel: Domestic</u>				
	Vehicle Travel (Mileage reimbursement)	\$ -	\$ 1,358.00	\$ 1,358.00
	Air Travel	\$ -	\$ 7,783.00	\$ 7,783.00

Hotel		\$ -	\$ 1,919.00	\$ 1,919.00
Per Diem		\$ -	\$ 3,192.00	\$ 3,192.00
Transportation		\$ -	\$ 531.00	\$ 531.00
Total Trip		\$ -	\$ 14,783.00	\$ 14,783.00
Total Domestic Travel		\$ -	\$ 14,783.00	\$ 14,783.00
Youth Summit Total Budget		\$129,133.00	\$76,439.00	\$52,694.00

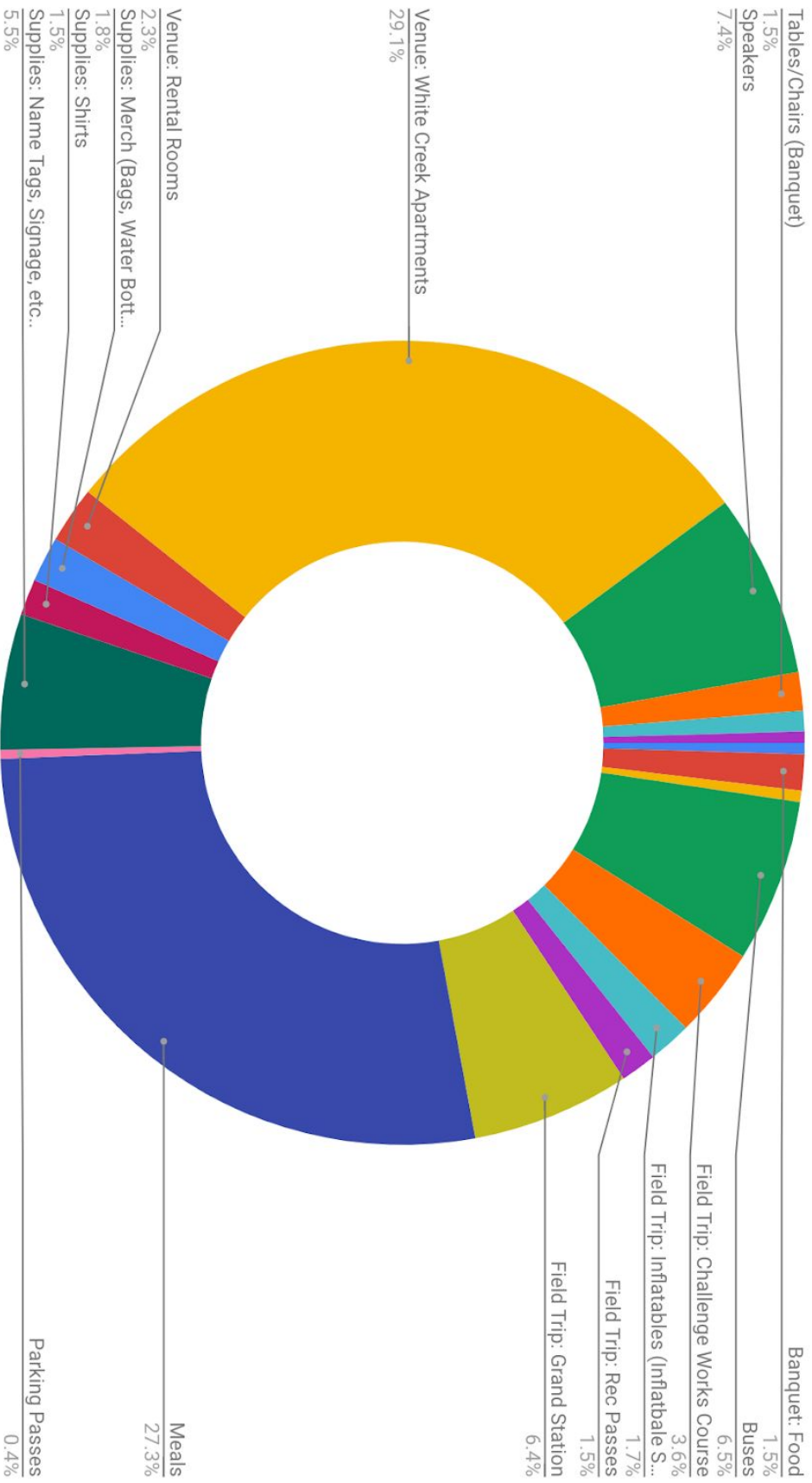
Outlined Budget

Activity	Cost per Units	Units	Total	Source
Banquet: DJ	\$500.00	1	\$500.00	DJ
Banquet: Food	\$8.00	200	\$1,600.00	Cotton Patch Cafe Catering https://www.cottonpatch.com/
Banquet: Rental Venue	\$500.00	1	\$500.00	Equine Center https://equine.tamu.edu/thomas-g-hildebrand-dvm-56-equine-complex/
Buses	\$200 per Hour	4	\$7,200.00	Texas A&M Bus Services https://transport.tamu.edu/Transit/charter.aspx
Field Trip: Challenge Works Course	\$20.00	200	\$4,000.00	Challenge Course http://challengeworks.tamu.edu/facilities/registration-information
Field Trip: Inflatables (Inflatable Screen/Projector)	\$325 per Inflatable	6	\$1,900.00	Bounce House Rentals http://www.hullabalooobounce.com/

Activities	Costs Per Unit	Units	Total	Source
Field Trip: Rec Passes	\$10.00	160	\$1,600.00	Texas A&M Rec Sports https://recsports.tamu.edu/services/#_cf8dfc82598e0c85e
Field Trip: Grand Station	\$35.00	200	\$7,000.00	Grand Station https://www.grandstationent.com/
Meals	\$15 per Meal	2000	\$24,000.00	Texas A&M Food Services https://www.dineoncampus.com/tamu/
Parking Passes	\$20.00	20	\$400.00	Texas A&M Transportation https://transport.tamu.edu/Parking/visitor.aspx
Supplies: Name Tags, Signage, etc..	\$8.00	750	\$6,000.00	Custom Ink https://www.customink.com/
Supplies: Shirts	\$8.00	200	\$1,600.00	Custom Ink https://www.customink.com/
Supplies: Merch (Bags, Water Bottles, Note Pads, Pens/Pencils, Folders)	\$3.00	750	\$2,250.00	Custom Ink https://www.customink.com/

Activity	Costs per Unit	Units	Total	Source
Venue: Rental Rooms	\$500.00	5	\$2,500.00	Texas A&M Room Rentals https://ucenter.tamu.edu/reserve/ https://zachry.tamu.edu/zachry-event-management-system/ http://www.arch.tamu.edu/news/event-scheduling/
Venue: White Creek Apartments	\$625.00 per Room/4 Nights & 5 Days	40	\$32,000.00	Texas A&M RHA https://reslife.tamu.edu/guests/conferences/

Youth Summit Budget



SITE PLAN

CHECK IN: White Creek Apartments Community Center
667 West Campus Blvd.
College Station, Tx 77845
Chaperones are invited to park in lot 122A.



DORMITORIES: White Creek Apartments

4 Bedroom Suites

225 Discovery Drive

College Station, Tx 77845

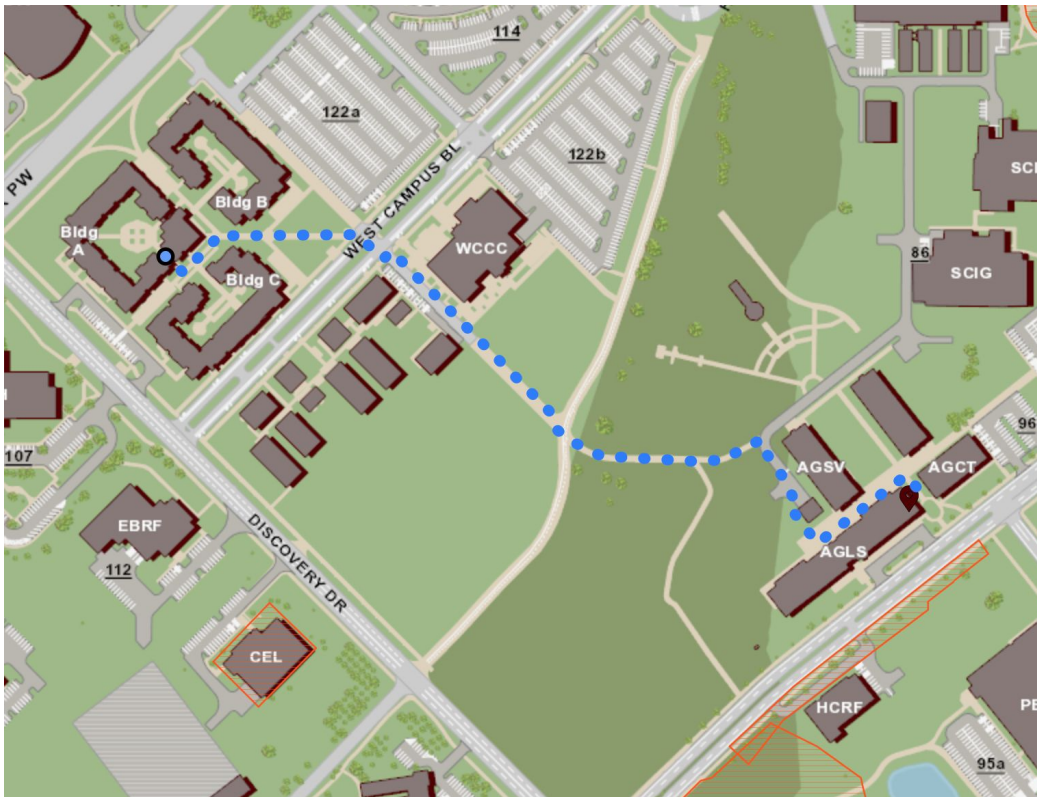
Each suite will house 3 youth participants with 1 chaperone. Co-ed suites will not be permitted.



SPEAKER PRESENTATIONS AND WORKSHOPS: Agriculture and Life Sciences Buildings
600 John Kimbrough Blvd #510

College Station, TX 77843

Participants will walk from White Creek Apartments to AGLS after breakfast each morning (8 minutes).



BOWLING NIGHT ACTIVITY: Grand Station Entertainment: Bowling and Arcade
2400 Earl Rudder Fwy
College Station, TX 77840
Participants will be bussed from AGLS to Grand Station.



OUTDOOR MOVIE NIGHT ACTIVITY: White Creek Community Center Backyard
667 West Campus Blvd
College Station, TX 77845
Participants will walk across the street from White Creek Apartments.



TEAM BUILDING ACTIVITY: Challenge Works at College Station
2298 N Traditions Dr.
Bryan, TX 77807
Participants will be bussed from AGLS to Challenge Works.

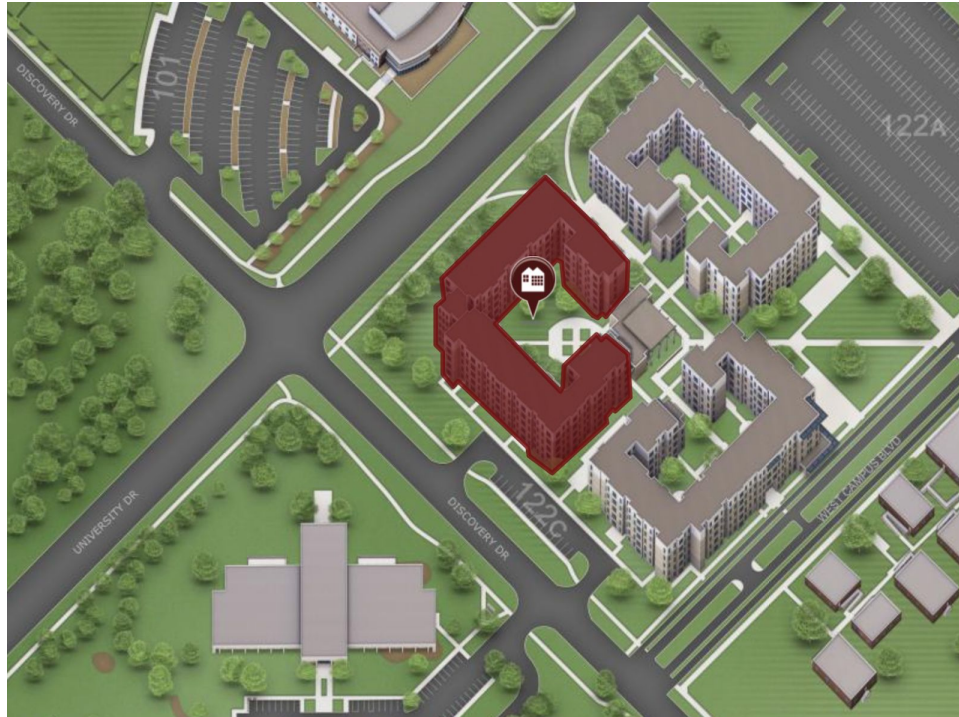


FOOD TRUCK NIGHT OUT: White Creek Apartments Lot 122A

225 Discovery Drive

College Station, Tx 77845

Participants will walk from White Creek Apartments to the parking lot directly behind it.



YOUTH VOICE PRACTICE SESSION: Leach Teaching Gardens

Directly behind AGLS Building

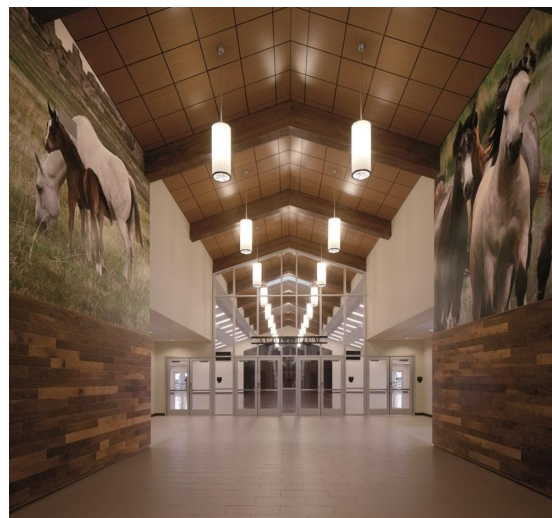
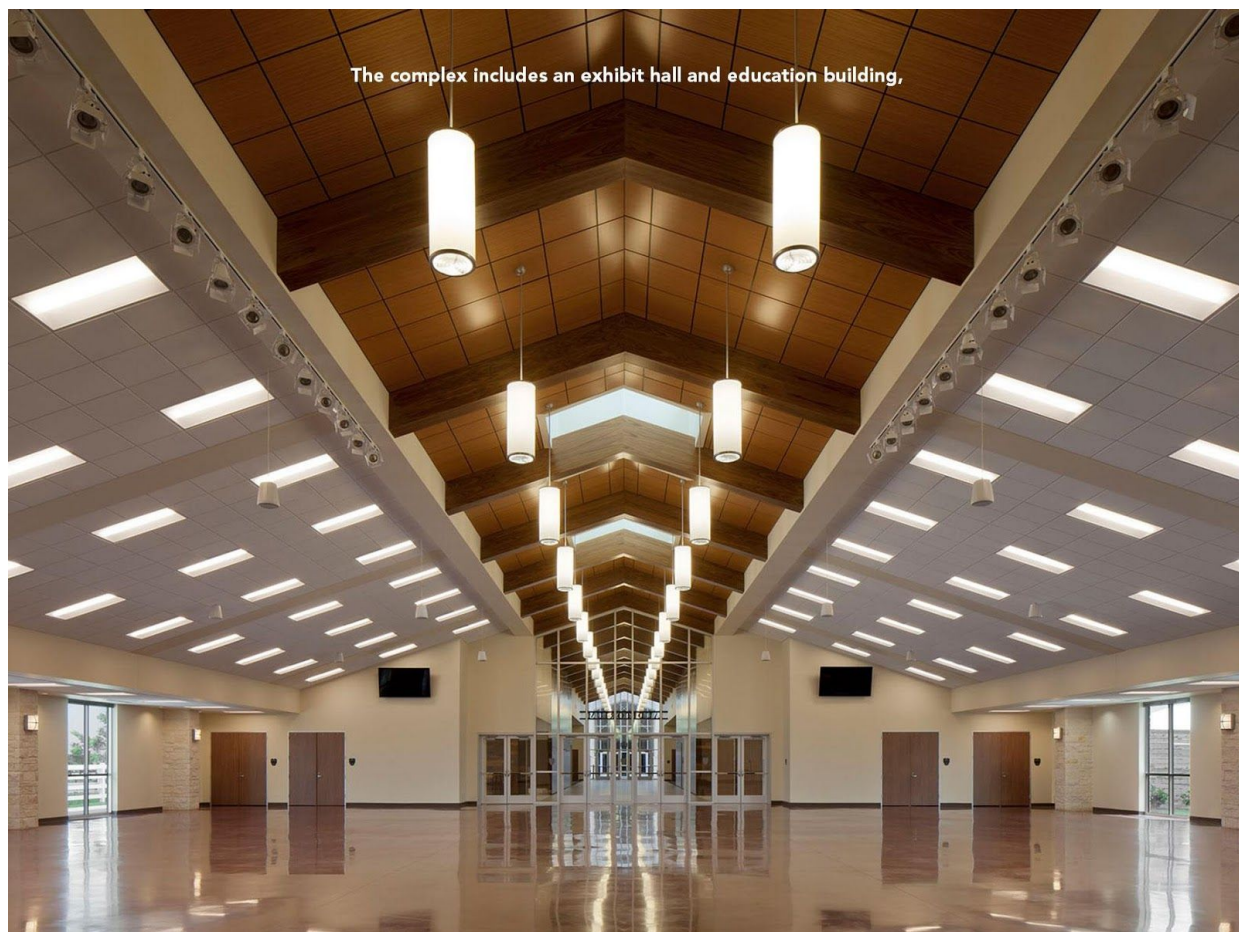
Students will exit the AGLS Building to work on their Youth Voice Performances throughout the garden.



BANQUET AND DANCE: Hildebrand Equine Center
3240 F and B Rd.

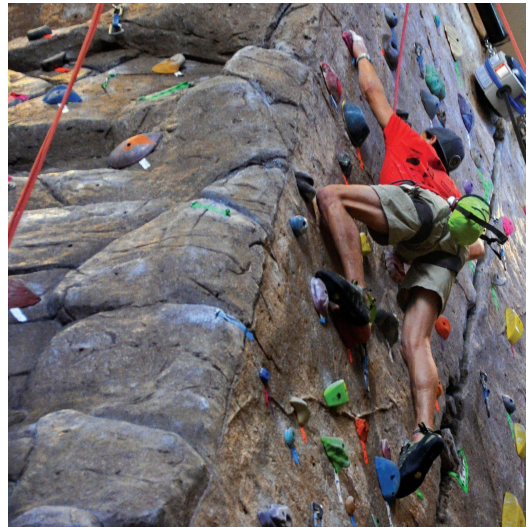
College Station, TX 77843

Participants will be bussed to the Equine Center on the last night of activities for the final banquet and dance hosted by the Youth Summit team.

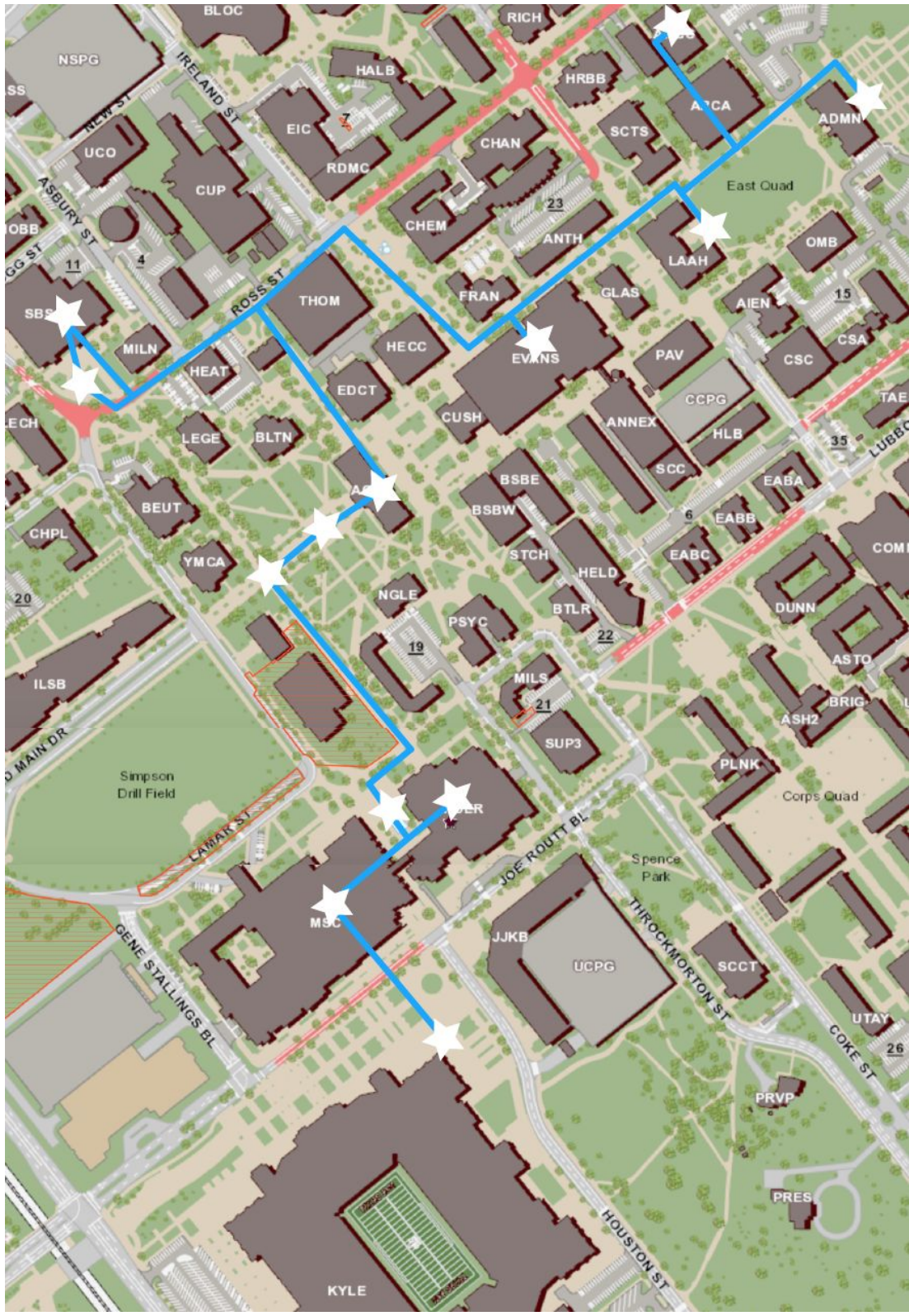


CAMPUS EXPLORATIONS: Texas A&M University Student Recreation Center
797 Olsen Blvd
College Station, TX 77845

Participants will walk to the Recreation center to participate in various activities that are available to Texas A&M students.



CAMPUS EXPLORATIONS: Scavenger Hunt
Texas A&M University Main Campus
College Station, TX 77840



CAMPUS EXPLORATIONS: Texas A&M University Buildings

Per client request, this list has been compiled as a compilation of possible workshop venues on Texas A&M University's campus. Each of these rooms have been reviewed by the Youth Summit team and meet the following requirements as specified by the client: 40-60 person capacity, non-lecture style room, tables and chairs can be either moved or removed. These spaces can be further reviewed or reserved through the Texas A&M University Office of the Registrar.

MAIN CAMPUS BUILDING OPPORTUNITIES

(40-60 People, Non-Lecture Halls)

1. Animal Industries Engineering (AIEN)
 - a. Room M309 (Seats 47 people)
2. Architecture C (ARCC)
 - a. Room 111 (Seats 50 people)
 - b. Room 307 (Seats 40 people)
3. Blocker (BLOC)
 - a. Room 105 (Seats 49 people)
 - b. Room 107 (Seats 49 people)
 - c. Room 120 (Seats 46 people)
 - d. Room 121 (Seats 42 people)
 - e. Room 160 (Seats 46 people)
 - i. No preview available online
 - f. Room 161 (Seats 48 people)
 - i. No preview available online

- g. Room 163 (Seats 48 people)
 - i. No preview available online
- h. Room 164 (Seats 46 people)
 - i. No preview available online
- 4. Bolton (BLTN)
 - a. Room 3 (Seats 42 people)
- 5. Teague Computing Services-Addtn (CSA)
 - a. Room 303 (Seats 54 people)
- 6. Harrington Education Tower (EDCT)
 - a. Room 215 (Seats 48 people)
 - b. Room 225 (Seats 40 people)
 - c. Room 632 (Seats 56 people)
- 7. Fermier Hall (FERM)
 - a. Room 110 (seats 60 people)
- 8. H.R. Bright Building (HRBB)
 - a. Room 113 (seats 60 people)
 - b. Room 131 (seats 56 people)
 - c. Room 204 (seats 40 people)
- 9. Military Science Building (MILS)
 - a. Room 213 (seats 60 people)
 - b. Room 217 (seats 60 people)
- 10. B and M Building (OMB)

- a. Room 206 (seats 40 people)
11. Peterson Building (PETR)
- a. Room 104 (seats 36 people)
 - b. Room 106 (seats 42 people)
 - c. Room 113 (seats 48 people)
12. Richardson PETE Building (RICH)
- a. Room 302 (seats 48 people)
13. Scoates Hall (SCTS)
- a. Room 215 (seats 35 people)
 - b. Room 216 (seats 36 people)
 - c. Room 317 (seats 54 people)
14. Thompson Hall (THOM)
- a. Room 121 (seats 55 people)
 - b. Room 122 (seats 55 people)

REGISTRATION

Google Form Registration (closes 10 Weeks Prior to Conference)

Client expressed singular interest in a digital registration platform to expedite response time and eliminate the resources being spent on inputting information gathered in the paper format. Registration will open March 1st, 2019 and will close on April 1st, 2019. Each YAC Rep will aid in making sure their groups are registered by the deadline. The following form will be sent to each group for participants to fill out.

Section 1 of 6

Event Registration

Event Timing: June 21st - 25th, 2019
Event Address: Texas A&M University, College Station, Texas 77840
Contact us at (123) 456-7890 or no_reply@example.com

Will you be participating as a Chaperone or as a Student? *

Chaperone

Student

Will this be your first time attending the Texas Youth Summit? *

Yes

No

First Name *

Short answer text

Last Name *

Short answer text

Your name as you would like it to appear on your name tag. *

Short answer text

Gender Preference *

- Female
- Male
- Other...

Date of Birth *

Month, day, year



Grade Level (as of Fall 2019) *

- 6th Grade
- 7th Grade
- 8th Grade
- Freshman
- Sophomore
- Junior
- Senior
- Chaperone

CYD Group Location *

Short answer text

T-Shirt Size *

- XS
- S
- M
- L
- XL
- XXL

Dietary Restrictions? *

- None
- Vegetarian
- Vegan
- Kosher
- Gluten-free
- Allergies
- Other...

If Selected Above Please List

Long answer text

**Physical Limitations?**

- Yes
- No

If Selected Yes, Please List

Long answer text



Medical/Emergency Authorization

Please complete the form in its entirety. All information will remain confidential.

Emergency Contact Name *

Short answer text

Emergency Contact Phone Number *

Short answer text

Name of Physician *



Short answer text

Physician's Phone Number *

Short answer text

Insurance Company *

Short answer text

Policy Holder *Short answer text
.....**Policy Number ***Short answer text
.....**Allergies and Other Health Conditions ***Long answer text
.....**List all the medications you are taking and the reason (N/A if none): ***Long answer text
.....

In the event of an emergency, I understand that the Youth Summit staff will try to contact me. If I am unable to be reached, the Texas A&M Youth Summit organization will do their best to ensure the safety and health of my child. I do not hold Texas A&M University or the Texas A&M University Youth Summit staff liable in the event of an emergency. *

 Yes No

In the event of an emergency, I give consent for the Youth Summit staff to treat my child. In the case of an injury, the Texas A&M Youth Summit staff will direct care through Beutel Health Center and, in more severe cases, through Baylor Scott & White Hospital. Severe cases include, but are not limited to, medical and surgical treatments such as x-rays, anesthetics, blood transfusions, medication. All treatments will be diagnosed and administered by medical professionals. *

 Yes No

I will be required to assume financial responsibility for all necessary medical expenses that may occur. *

 I understand



Medication Drop-Off and Administration

If not requiring any medication during the duration of the Youth Summit, please respond N/A for each question.

Medication *

Short answer text

Will your child be self-administering required medication? *

- Yes
- No

Dosage *

Short answer text

Frequency *

Short answer text

Specific Times *

Short answer text

List any possible side effects: *

Long answer text

Please note additional special instructions: *

Long answer text

All prescription medication must be in its original container and clearly labeled with my child's name, doctor's name, dosage, and expiration date. Liquid medication must be accompanied with a measuring cup or medication spoon or it will not be administered. Ziploc or other improvised containers will not be accepted. *

- I understand
- N/A

Any medication left behind will be destroyed unless picked up within one week after the end of the Youth Summit or the end of the medical order. *

I understand

N/A

Section 4 of 6



Photography and Video Release Form

Description (optional)



I grant the Texas A&M University Youth Summit staff permission to use my image, likeness, and sound of my voice as recorded on audio or video tape without payment or consideration. My image may be edited, copied, exhibited, published, or distributed and I waive the right to inspect or approve the finished product. *

Participant Agrees

Parent/Guardian Agrees

Photographic, audio, or video recordings may be used for the following purposes: conference presentations, educational presentations or courses, informational presentations, online educational courses, educational videos, promotion for Youth Summit, social media webpages, and advertising. For any other purposes, I will be consulted. *

Participant Understands

Parent/Guardian Understands

There is no time limit on the validity of this release nor is there any geographic limitation on where these materials may be distributed. *

Participant Understands

Parent/Guardian Understands

Section 5 of 6



Transportation Agreement

This form regards transportation throughout the event in its entirety including transportation both on and off the Texas A&M University campus.



The 2019 Youth Summit requires all participants, chaperones, and leaders to ride busses to and from all activities. Upon departure, Texas A&M University, Youth Summit staff, and Texas A&M Transportation Services will be released from all liability for any adverse results that may occur. *

I understand and agree

Section 6 of 7



Grand Station Waiver and Release of Liability

Completing this waiver will allow participants to take part in activities at Grand Station such as bowling, mini golf, and arcade games. Failure to complete this form in its entirety may prohibit a Youth Summit participant from taking part in the activities.

I will observe and obey all posted rules and warnings, and further agree to follow any oral instructions and directions provided by Grand Station employees and Youth Summit staff. *

Participant agrees

Parent agrees



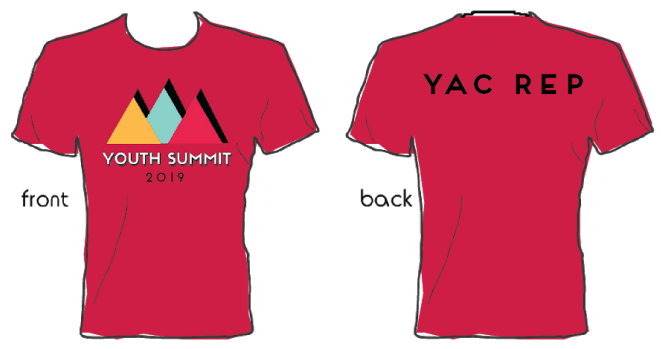
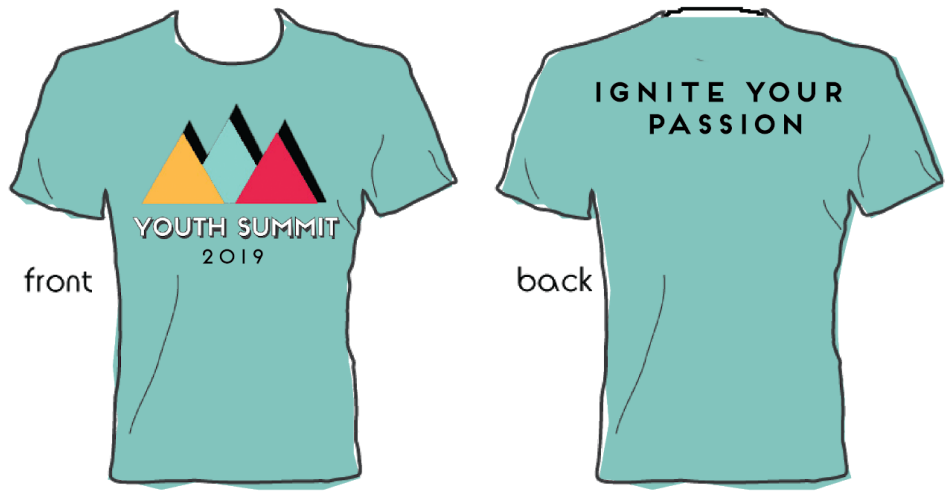
There are certain and inherent risks associated with physical activities and through participation in Grand Station's activities, I assume full responsibility for personal injury myself and/or others. *

Participant agrees

Parent agrees

T-Shirt Design

Below are design mockups for the participants, staff and YAC reps' t-shirts. These colors parallel the logo design of the event because each piece is as important as the other but remains distinct in its value. T-shirts will be ordered according to the size specified in the registration form, 6 weeks prior to the event. Counselors' shirt sizes will be determined by those registered in Dr. Outley's counselor-based course.



Name Tags

Below are design mockups for the participant and staff name tags. This design is reminiscent of a VIP tag or “backstage pass.” This is intentional because we want all our participants to feel like VIPs. Each name tag will hang on the lanyard given to each participant and staff member involved in Youth Summit.



YOUTH SUMMIT
JOHNNY

IGNITE YOUR PASSION

2019
YOUTH SUMMIT

YOUTH SUMMIT
JADEN
YAC REP

IGNITE YOUR PASSION

2019
YOUTH SUMMIT

INFRASTRUCTURE

Parking Plan

Parking will take place at White Creek Apartments. Parking passes for lot 122A, which are valid through the dates of the conference, will be issued to drivers at check in. Week passes will be given to all participants that drove a vehicle, this will allow parking while they are at the Youth Summit.

Traffic considerations

Traffic will be moderate, but during busy times we will have alternate routes to take to avoid the heavier traffic. Due to a large majority of the activities taking place on Texas A&M University campus, there will not be much driving involved. However, students walking through campus will be encouraged to practice safe pedestrian habits, including looking both ways prior to crossing any streets.

Waste Management

White Creek Apartments will remove all waste placed in their trash cans, the participants will be responsible for collecting all their own trash and placing it in the bins to allow the White Creek staff to remove the trash and remain gracious guests.

On Texas A&M's campus there are trash and recycling bins all over the campus including the walkways and inside the buildings.

Electrical/Power Needs

At White Creek Apartments there are an adequate number of power outlets and electrical supply. On campus, there are power outlets located in all of the buildings. For the speakers, the power source available in the buildings should be adequate. The Equine Center will also have a power source that will satisfy all electrical needs.

EVENT TIMELINE

Prior to Conference

November 2018

PROPOSED DATES TO SITE

- Sites will be given the opportunity to vote on their choice of proposed dates to see which dates will work the best

YAC SUGGESTIONS DUE

- Suggestions will be taken for activities, speakers, workshops, etc.
- While not all suggestions may be feasible or ideal, we will consider each one and do our best to accommodate or find an alternative
- YAC pre-event planning will also commence. (One weekend all the YAC reps will fly into College Station to get to see campus and look at where they will be staying, as well as, learning what their job as a rep is and what is expected of them during the Summit.)

HOUSING

- Housing at White Creek Apartments will be booked for the 2019 Youth Summit
- Booking the 4-bedroom 4-bath suites. 2 suites per site.

December 2018*LOGISTICS TO BE FINALIZED*

- Amount of meals will be planned (3 per day, 1 on arrival, and 1 on departure) and desired meal types (buffet, sit down, boxed, etc.)
- Proposed activities and speakers will be announced and voted on

CHAPERONE SOLIDIFICATION

- Identify chaperones and alternate chaperones
- Run background checks on chaperones

January 2019*MARKETING TAKES OFF*

- Social media sites will go active again
- Save the dates will be sent out for registration

CONFIRM SITE TRANSPORTATION

- Infer as to which sites are driving and which are flying.
- For those who are driving, plan to get parking passes for the week.
- For those who are flying, establish a plan of how they are getting from the airport to the Summit

CROWDSOURCING

- Identify what participants are looking forward to
- Have them vote on activities that they would like to participate in
- Poll what kind of speakers they would like to have and what they would like to learn about

- Vote on banquet activities

BOOK

- Activities and speakers

March 2019

REGISTRATION

- Registration goes live
- Send out electronic and paper registration to the sites

MARKETING

- Youth create Hype Videos to submit
- What they are looking forward to learning, the changes made in the past year to help their communities, all the excitement possible!

YAC REP EVENT

April 2019

REGISTRATION

- Registration closes to finalize attendees

ORDER

- Order food and catering after registration closes
- Accommodate for allergies, diabetes, vegan/vegetarian, lactose intolerance, etc.
- Order T-shirts, bags, pens/pencils, notepads, and other desired merchandise for the participants

LOGISTICS

- Finalize the Summit schedule

- Confirm the activities and speakers

May 2019

FINAL REVIEW

- Confirm with sites about the chaperones and the participants to make sure that everyone who said they would be attending is indeed coming.
- Check the spelling of participant names ahead of time so that if anything has changed between signing up or that an error has occurred, it gets fixed.
- Double check bookings of speakers, activities, transportation, and food.

June 2019

HOMESTRETCH

- Purchase all supplies for the Summit (food, utensils, drinks, etc.)
- Print out all name tags, schedules, and other paper goods
- Pick up t-shirts and other “swag” that the participants are going to receive
- Host a final meeting with counselors and volunteers prior to the event

August 2019

EVALUATION

- Conduct a SWOT analysis of the Summit
- Send survey to YAC reps for additional feedback from participants

Youth Summit Begins

DROP-OFF

1:00-4:00 PM

YOUTH & CHAPERONES ARRIVE

- White Creek Apartments Community Center Registration & Dorm Check-in by 4 PM
- Sites will need to eat lunch before they arrive on campus

4:00-5:30 PM*ORIENTATION & ICEBREAKERS*

- Welcome to TAMU
- Introductions
- Schedule Overview

5:30-6:00 PM*DRIVE TO GRAND STATION***6:00-9:00 PM***GRAND STATION*

- Bowling, laser tag, mini golf
- Dinner with pizza or burger/hot dog options

9:00-9:15 PM*DRIVE BACK TO WHITE CREEK APARTMENTS***9:15-10:00 PM***WIND DOWN***LIGHTS OUT 11PM****DAY 1****8:00-8:45 AM***BREAKFAST AND GATHER IN WHITE CREEK COMMON AREA*

8:45 - 9:00 AM

TRAVEL TO KEYNOTE LOCATION

9:15-10:00 AM

WELCOME & KEYNOTE SPEAKER

- Welcome address will lead into next activity

ACTIVITY ANNOUNCED

10:00-10:20 AM

BUS TO 12th MAN STATUE

10:20-12:00 PM

SCAVENGER HUNT

- Scavenger hunt will take place across Texas A&M main campus
- Participants will be divided into 10 groups
- Stations will be posted for interaction

12:00-1:00 PM

LUNCH AT SBISA

1:00-2:30 PM

SCAVENGER HUNT CONTINUED

2:30-3:15 PM

BUS BACK TO WHITE CREEK

3:15-4:00 PM

DOWNTIME

SNACKS FOR A PICK UP

4:00-5:30 PM

WORKSHOP

- Self-Care
 - Mental and Physical Health as a Young Adult

5:30-6:00 PM

PREPARE FOR DINNER

6:00-7:30 PM

DINNER

7:30-7:45 PM

RETURN TO DORM AREA

7:45-9:15

MOVIE NIGHT

- Using projector
- Near dormitory for easy access to bed after

9:15-10:00 PM

WIND DOWN

LIGHTS OUT

DAY 2

8:00-9:00 AM

BREAKFAST

9:00-9:30 AM

*TRAVEL TO CHALLENGE WORKS***9:30-11:30 AM***CHALLENGE WORKS*

- Youth participates on team building activities
- Leaders train on how to positively impact youth

11:30 AM-12:00 PM*TRAVEL BACK TO TAMU CAMPUS***12:00-1:00 PM***LUNCH***1:00-1:30 PM***PREPARE FOR WORKSHOP***1:30-3:00 PM***WORKSHOP*

- Honesty Hour
 - What college is like
 - Young adult life
 - Setting goals
 - Ambition
- How to apply to college

3:00-3:15 PM*TRAVEL TIME TO KYLE FIELD***3:15 PM-4:15 PM**

*TOUR OF KYLE FIELD***4:15-4:30 PM***RETURN TRAVEL TIME**PREPARE FOR WORKSHOP***4:30-6:00 PM***WORKSHOP*

- Re-identifying problems in community
- How to solve problems
 - Steps they can take

6:00-6:15 PM*RETURN TO HOUSING***6:15-6:45 PM***DOWNTIME***6:45-7:00 PM***PREPARE FOR DINNER***7:00-9:00 PM***FOOD TRUCK NIGHT*

- 3-4 food trucks set up for all to enjoy
- Music playing
- Set up yard games and other simple entertainment

9:00-10:00 PM*WIND DOWN*

LIGHTS OUT**DAY 3****8:00-9:00 AM***BREAKFAST***9:00-10:30***YOUTH CREATE PRESENTATIONS ON CHANGE IN THEIR COMMUNITIES*

- Youth will recall the changes they want to see discussed the previous day during workshops
- Dr. Outley will go by and provide any assistance or guidance
- Presentations will be shown later in the day

10:30-11:15*YOUTH DODGEBALL GAMES*

- Participants will head across the street to the PEAP building for some recreational dodgeball games between workshops and lunch.

11:30-12:00 PM*PREPARE FOR LUNCH**TRAVEL TIME IF NECESSARY***12:00-1:30 PM***LUNCH***1:30-2:00 PM***RETURN TRAVEL TIME*

2:00-3:00 PM*PRESENTATIONS PRESENTED*

- Voted on
- Top presentation performs at banquet

3:00-3:30 PM*PREPARE TO VISIT REC CENTER***3:30-5:00 PM***VISIT REC CENTER***5:00-5:30 PM***TRAVEL BACK TO HOUSING UNITS***5:30-6:30 PM***DOWNTIME AND REFRESH TIME***6:30-7:00 PM***TRAVEL TO BANQUET LOCATION***7:00-9:00 PM***BANQUET*

- Catered meal
- Winning presentation group presents
- Hype Video winner voted on
- Keynote speaker to close on empowerment
- DJ for remaining time

9:00-9:15 PM

RETURN TO HOUSING UNITS

9:15-10:00 PM

WIND DOWN

LIGHTS OUT

DEPARTURE

10:00-11:00 AM

BREAKFAST

11:00-12:00 PM

CHECK-OUT

Scavenger Hunt Schedule

Participants will be separated into 10 groups of 14. Five groups will begin the scavenger hunt at the final location of the opposing five groups. All groups must be at SBISA by 12pm for lunch. The busses will pick them up at stop closest to final location (must go in order). First to return to White Creek with all pictures will be awarded a prize. ALL GROUPS MUST BE AT THEIR

FINAL LOCATION BY 2:30PM TO BE PICKED UP BY BUSES.

GROUPS 1 – 5

10:00 AM - 12:00 PM

Dropped off at 12th Man Statue

- Take picture in front of the 12th Man Statue

- Walk to MSC (3 mins)

MSC Flag Room

- Take picture at the piano
- Walk to Rudder Theater (3 mins)

Rudder Theater

- Take picture in front of the A&M Photo Backdrop
- Walk out to Rudder Fountain (3 mins)

Rudder Fountain

- Take picture splashing water in the fountain
- Walk to military walk (8 mins)

Military Walk

- Take picture around the seal (careful not to step on it or you won't graduate)
- Walk toward Academic Building (3 mins)

Sullivan Ross Statue

- Take picture putting a penny on the Sul Ross Statue
- Continue toward Academic Building (2 mins)

Academic Building

- Take picture around the seal in the middle of the Academic Building
- Exit Academic Building and walk toward century tree (5 mins)

Century Tree

- Take a picture walking under the century tree with your group to be friends forever
- Walk toward the Fish Bowl (10 mins)

Find the Fish Pond

- Take picture in front fountain
- Walk to SBISA (2 mins)

12:00 PM - 1:00 PM*SBISA*

- Eat Lunch (1 hour)
- Take picture eating lunch
- Walk to Evans Library (15 mins)

1:00 PM - 2:30 PM*Evans Library*

- Take picture in front of a row of resources
- Walk towards the Liberal Arts Building (10 mins)

Liberal Arts Building

- Take picture in the back of the building on the pavilion steps
- Walk across the East Quad to Langford Architecture Building (10 mins)

Langford Architecture Building

- Walk through the building, across the skywalk, and through the right door to the VIRL (Virtual Reality Lab)
- Take a picture in the VR Goggles (must stay for at least 15 mins to try the VR experience)
- Walk downstairs to the LIVE Lab (3 mins)

LIVE Lab (must stay for at least 15 mins)

- Take picture playing an online video game
- Walk to Administration Building (8 mins)

Administration Building

- Take picture on the steps of the Admin Building
- Walk to bus stop in front of Langford (5 mins)
- Ride Bus back to AGLS (20 mins)

GROUPS 6 - 10

10:00 AM - 12:00 PM

Dropped off at stop near Administration Building

- Take picture on the steps of the Admin Building
- Walk toward Langford Architecture Building (5 mins)

Langford Architecture Building

- Walk through the building, across the skywalk, and through the right door to the VIRL (Virtual Reality Lab) on the 2nd floor
- Take a picture in the VR Goggles (must stay for at least 15 mins to try the VR experience)
- Walk downstairs to the LIVE Lab (3 mins)

LIVE Lab (must stay for at least 15 mins)

- Take picture playing an online video game
- Walk across East Quad to the Liberal Arts Building (8 mins)

Liberal Arts Building

- Take picture in the back of the building on the pavilion steps

- Walk to Evans (10 mins)

Evans Library

- Take picture in front of a row of resources
- Walk towards SBISA (10 mins)

Find the Fish Pond

- Take picture in front fountain
- Walk to SBISA (2 mins)

12:00 PM - 1:00 PM

SBISA

- Eat Lunch (1 hour)
- Take picture eating lunch
- Walk to Evans Library (15 mins)

1:00 PM - 2:30 PM

Century Tree

- Take a picture walking under the century tree with your group to be friends forever
- Walk toward the Academic Building (10 mins)

Academic Building

- Take picture around the seal in the middle of the Academic Building
- Exit Academic Building and walk toward Military Walk (5 mins)

Sullivan Ross Statue

- Take picture putting a penny on the Sul Ross Statue
- Continue toward Military Walk (2 mins)

Military Walk

- Take picture around the seal (careful not to step on it or you won't graduate)
- Walk toward Rudder Tower (10 mins)

Rudder Theater

- Take picture in front of the A&M Photo Backdrop
- Walk out to Rudder Fountain (3 mins)

Rudder Fountain

- Take picture splashing water in the fountain
- Walk to the MSC (8 mins)

MSC Flag Room

- Take picture at the piano
- Exit toward Kyle Field (3 mins)

12th Man Statue

- Take picture in front of the 12th Man Statue
- Bus will pick up in front of the statue

PERSONNEL TRAINING

Chaperone Training & Approval

Each CYD site is required to send at least one male and one female chaperone. This is due to a contract with the housing department as they will only allow the Youth Summit to stay at White Creek Apartments if there is an adult accompanying the youth during their stay at the apartments. Chaperones can be CYD site staff or volunteers. In order to be compliant with Texas A&M University's Campus Program for Minors, each adult involved in activities where participants are under the age of eighteen must pass a federal level background check, as well as complete Child Protection Training (CPT). There are a number of CPT programs that are accepted, and most state employees and volunteers are required to complete a CPT annually. If the chaperones have not completed a CPT within the past two years, then the Youth Summit team provided a link and password to the university's CPT.

a. TAMU Camps and Program for Minors Program – state of Texas and Texas A&M has requirements for all individuals that work with youth that include background checks and Child Protection Training (CPT) for YAC Advisors

1. Background Checks - More info will come in March, when background checks take place
 - a. Checks national criminal history and sex offender database.
 - b. Child Protection – info to come, Web-based, will require documentation that it was done within the last year

2. Child Protection Training (CPT)

a. Training link:

<https://apps7.system.tamus.edu/TrainTraq/web/External/ExternalGatewayLogon.aspx>

b. Password (good until April 30th): HALcyon!driz2LE

- i. NOTE: Be careful when copying/paste because it often adds a space before or after the password and makes it void. It is best to type it in instead.

c. If you've been through CPT (state approved) within the last year, then please contact Dr. Outley (coutley@tamu.edu) and Emily Martin (emartin@tamhsc.edu) and provide documentation.

3. CPR Certified

a. Training Link: <https://www.redcross.org/take-a-class/cpr/cpr-training>

4. First Aid Certified

a. Training Link: <https://www.redcross.org/take-a-class/first-aid/first-aid-training>

GENERAL POLICIES

While on duty, all staff is required to attend all camp functions for their duration.

All staff members are expected to set a good example: rise on time, clean their areas, personally supervise washing routines at wake-up and bedtime, be prompt along with campers to meals, participate in all activities, display good manners in the dining hall as well as in every facet of camp life, etc. All counselors are expected to supervise campers as they make transitions between activities and meals.

All staff members should have cleanliness in their clothing, bunk, and throughout camp and its facilities.

Anything that defaces camp buildings or property hurts the camp community and will not be tolerated. No graffiti is acceptable, and penalties will occur if this rule is disregarded.

Respect for self, others, and our environment is stressed at all times at the Youth Summit.

Males are not permitted in or near female living areas. Females are not permitted in or near male living areas.

Staff will abide by all rules with regard to use of camp facilities and equipment while on or off duty. Staff will be held responsible for damage to camp equipment, specifically cabin walls and furniture.

Staff will aid water play staff when at water play activities. All counselors are expected to wear proper attire each time their group attends water activities. If you see campers rough-housing near water sources, you should address the campers involved and discuss the safety issues involved in this act prior.

Staff specialists will maintain their activity areas in a neat and well-kept manner and care for all of the equipment and supplies that are part of their areas or departments.

All specialists will be assigned to a unit. Once assigned and whenever possible, staff will maximize their involvement in that unit by attending unit programs and camp wide events. The camp administration understands that specialists are primarily responsible for their specialty area and specialists will not be penalized because they are meeting those responsibilities.

Character Expectations

Desire and ability to work with children in a camp setting

Ability to relate to one's peer group

Ability to accept supervision and guidance

Good character, integrity, and adaptability

Enthusiasm, sense of humor, patience, and self-control

Well-developed sense of responsibility, good judgment, and common sense

Ability to act as an adult role model of responsibility, mature living

Ability to understand the potential and problems of young children

Ability to act mature enough to guide impressionable youngsters through their stay at camp

Responsibilities

Be responsible for the needs of the campers, your fellow staff members, and yourself.

Be safety conscious at all times. The health and safety of all campers (and staff members) are the responsibility of all of us, regardless of where your defined position is within the camp structure. Be a good giver of help and assistance, and an equally good recipient.

Provide fellow staff members with your support, whether it is through your participation or your communication, let your fellow staff members know that you care about their performance and success; demand the same consideration and care in return.

Maintain strong lines of communication with all other staff members, but particularly those with whom you work most closely, be they your co-counselors and specialists, your supervisors, or those for whom you have supervisory responsibility.

Have fun and see that others, campers and staff, have fun as well.

Behave appropriately and maintain proper decorum when in the presence of campers, when on the campgrounds, and whenever serving as a representative of the camp.

Be an exemplary role model. Staff members are expected to dedicate themselves to creating a positive community that fosters good self-image and self-esteem in the campers.

WORKING WITH CAMPERS

Children look for a number of things when spending time with older teens and young adults, including, but not limited to:

Listening. Campers are looking for someone who will listen. Being an active listener is important for everyone. There are different styles of listening:

Decision Making – This is done when a problem arises with the campers. Before assuming, listen to what each child has to say. Then you can make a fair, rather than impulsive decision.

Compassionate Listening – Campers are very sensitive to what is said to them. Be aware of your camper's moods and feelings. Encourage them to talk over a problem with you. They will know that you are listening to them and you will be there to listen to them when they need you.

Acceptance. An important part of your job as a staff member is to help enhance self-esteem. This can be done by responding to what campers "do" and not what they "are." This does not mean you should accept inappropriate behavior. Avoid words that are demeaning or can be interpreted as bad.

Equal Treatment. Campers can sense favoritism. Everyone should be treated equally no matter what. Be aware of how much time you spend with each camper and be sure to spread your time and attention equally.

Support. Campers are looking for you to be supportive.

Honesty. Although there are some things you as staff will know that campers do not need to know, do not lie to campers. It is okay to say that you cannot share information if asked. If campers ask you something you do not feel comfortable answering, you can say that you do not feel comfortable discussing that topic or answering that question and be a role model in the way you respond.

Role Model. As a staff member, campers will look up to you and everything you do. Children will follow your behavior and often copy the things you do. Be smart in all of your actions each day. If you are involved in an activity, it is more likely the campers will be as well. If you have a positive, upbeat attitude throughout the day, it is more likely campers will also.

Using Positive Reinforcement

Give each camper attention for good behavior daily. Be sure to look for good behavior and whenever possible give attention to that behavior. Campers will feel supported and other campers will strive for the same kind of attention. If a group is noisy, you can try to find the one child doing the right thing and compliment him or her. When everyone else hears the compliment, a chain reaction will start, and others will quiet down.

Accountability

It is your responsibility to know where all campers are at all times. Don't rely solely on other staff members or co- counselors! Part of accountability relates to positive and clear communication between you and your co-staff.

It is important to establish rules at the beginning of camp to ensure that all counselors and campers have a mutual understanding of camp. Setting rules at the beginning and ensuring they are meaning and clear, will preserve your sanity as well as earn the respect and admiration of your campers. For older campers, rules may be established by them as a conversation with the counselors, this way they feel ownership with their behavior. Be sure to emphasize the necessity for each camper to participate in everything, clean up, as well as programs, as this helps shape well-rounded individuals.

When orienting yourself with the campers, introduce yourself and then ask the camper to introduce him or herself. Depending upon the age group, you can do this as a game. The majority of the campers will already know each other, so you will have to work especially hard at learning their names. Each child will want to feel special and focusing on each individual is one way of achieving this. It is important that you draw out the unique aspects of each child's personality.

CHILDREN AS AN OVERVIEW

All children require the same needs, which must be fulfilled in order to experience healthy and happy lives.

The Physiological Needs:

- Food and Drink
- Rest and Relaxation

- Shelter and Protection
- Elimination of Body Wastes

The Social and Psychological Needs:

- Security and a feeling of belonging
- Status among one's own age group
- Recognition for achievement and accomplishment
- Giving and receiving love and affection
- SELF-ESTEEM
- Self-respect
- Self-confidence
- Self-fulfillment and self-expression
- Fun and adventure
- Independence and freedom of thought and action

Children all come from different homes and different lifestyles. Some children are very custom to rules and structure, while other children may not be. The needs listed in the previously mentioned section are met differently in different homes. The way in which children's needs are met may adversely affects many aspects of their functioning. It is important to note that all children are different and may behave and react in different ways to different situations and to each other.

RESPECT FOR FEELINGS AND PROPERTY

In a camp setting where individual relationships are intimate, minor incidents can turn into major catastrophes.

Any camp property or personal property willfully damaged by staff will have to be replaced by that staff member.

When you see trash around camp, please pick it up and help keep camp clean!

DISCIPLINE

To function, a community sets rules. Youth Summit has an established set of rules; however, it is appropriate for counselors to discuss with their campers, other rules they feel could be beneficial in the cabin setting.

Campers may act out throughout the Youth Summit weekend, and as staff it is our job to help guide them to make smart choices and decide the right thing to do in any situation.

While at Youth Summit, Young Leaders are to behave according to the Youth Summit (Code of Conduct).

DISCRIMINATION

Any behavioral or verbal expressions of discrimination that discriminate on the basis of race, religion, national origin, gender, or sexual preference are unacceptable.

SLEEP

Going to sleep in a new place demands tremendous trust in that place. Staff members may not do anything that calls this trust into question. Pranks, jokes, abusive actions, or anything which threatens a child's sense of well-being in camp are not acceptable.

Sleep is one of the most important pieces to keeping staff members healthy and happy. You are expected to be awake, alert, and responsible to the needs of the campers. Curfew for

staff is set in order to allow for ample sleep. Please use nighttime, after free time ends, to get as much sleep as possible.

NIGHT TIME PROCEDURE

All bunk-related staff must accompany their campers from evening program to their respective cabins. Each room will have an adult RA who will be present any time campers are in the bunk.

Campers are to sleep one to a bed. There is to be no sharing of beds under any circumstances.

All counselors should stay with their campers until all campers are washed up and in bed. It is the counselor's responsibility to get the cabin ready and quiet for lights out. The counselors should stay with their campers until their RA releases them for the evening.

No Youth Summit staff member will be permitted to leave camp at this time. Youth Summit Workers will be required to attend programs at the beginning of the evening and then will be free until curfew at the designated time. Locations open for free time will be discussed.

HEALTH AND SAFETY

The staff are responsible for protecting the health of the campers and staff members. The medical staff are here to care for everyone in the camp community. To make this work, the following procedures must be followed:

In case of an emergency, campers or staff members should be brought to the Youth Summit Staff immediately, if it is safe to move them, and a counselor should stay with the camper until dismissed by medical staff or Youth Summit Staff. In case of life-threatening injury

or illness, 911 should be called, followed immediately by a call to the Youth Summit Staff.

Someone should remain with the injured person at all times.

All medications must be kept with the Youth Summit Staff. No camper medicines should be found in bunks. Exceptions will be made for asthmatic campers/staff with inhalers or epi pens.

ALLERGIES/ASTHMA

Many campers come to camp with allergies and asthma. It is essential that all staff be aware of the following:

If a child is wheezing, or complains of asthma, treat it seriously and report it to the infirmary.

Know which campers have asthma and know what to do in case of asthma attack.

If your camper comes to camp with an inhaler, make sure they have it with them at all times.

Asthmatic campers will be affected by excessive dust and pollen – all of which are prevalent in various areas of camp. Please be especially conscious of your asthmatic campers during situations that may inadvertently contribute to an asthma attack, so that we can be proactive rather than reactive.

Many campers come to camp with food allergies as well. Your camp directors and associate directors should be able to tell you if any of your campers have allergies once they arrive to camp. You may ask your campers if they have allergies but be aware they may not know exactly. We will do everything we can to accommodate their needs during meals. Ask the Summit Staff if you have questions regarding food allergies.

BITES

There are many insects around camp. If a camper or staff member are bit by an insect and the area becomes inflamed or irritated, they should go to the medical staff or Summit Staff.

EMERGENCIES

An emergency code word will be established at Youth Summit during staff training for use by all staff. The word will indicate to another staff member that help is needed without alarming campers.

ELECTRONICS

Hand held electronic equipment is not a necessary part of Youth Summit and detracts from the environment we attempt to create. Please refrain from the use of cell phones, etc. for the duration of camp. Any and all music played in dorms must be “appropriate” and pre-approved by Youth Summit Staff. Youth Summit and Texas A&M University cannot be held responsible for any electronic equipment lost, stolen, or damaged while at camp.

VALUABLES

Youth Summit is not responsible for the loss of or damage to personal property that has been brought to camp. Items that hold high monetary or sentimental value should be left at home. Items that have been brought to camp should be kept in a secure place and not utilized during camp to avoid accidental damage or misplacement

OBSCENITY

Language pollution is an ongoing problem with children and teenagers. There is a time for everything, but when obscenity becomes habitual and constant, there is a problem. Find another way of verbally expressing your frustration, anger, or surprise. Please don't use obscene language and try to discourage its use by your campers.

SEXUAL BEHAVIOR

Sexually explicit conversation is not appropriate at Youth Summit. Pornography or any sexually explicit literature is not appropriate. If brought to camp by campers, counselors should confiscate such materials and turn into the Summit Staff immediately. If brought by staff, it will be confiscated immediately. Any materials such as this brought to camp is in violation of the Code of Conduct.

Any sexual behavior on the part of staff members, in the presence of campers, is strictly prohibited (including all forms of Public Displays of Affection). Sexuality and romantic relationships are a purely personal and private matter. They are not to be the subject of discussion with campers on an individual basis or in cabin discussions.

PHOTOGRAPHY

Photographs will be taken throughout Summit by selected media staff. Youth Summit are hereby granted permission to use appropriate individual or group photographs showing staff members in camp activities for public relations purposes.

No photographs may be taken using cell phones. Personal photographs taken of campers may not be posted on any social media site without Youth Summit Director approval. Photos posted by official social media may be shared on your personal account.

CONSTRUCTION & EQUIPMENT

No campers or staff members are allowed on any construction vehicles or within any construction area on camp. Camp equipment is everyone's responsibility. Keep it in good condition and working.

VISITORS

NO VISITORS ARE PERMITTED unless someone from the Youth Summit Team grants specific permission. All staff must report any visitors/strangers to the Summit Staff and direct the visitors to them immediately.

TOUGH SITUATIONS

Homesickness/Moments of Sadness – Unfamiliar territory may tend to upset campers, even for this short period of time. Try to reassure campers that many friends from school are here, and all staff are their friends. Ask the camper to tell you a little about themselves, what they like to do, what are they good at, etc. Try to relate to the child, whether telling them a fun story or talk about the next exciting activity on the schedule. Try to not focus on home, as it tends to make children focus more on their sadness.

Crying – This is mostly encountered in younger campers and can be related to many things including homesickness/moments of sadness (see above) or exhaustion. We have tried to provide adequate rest time but additional “quiet time” may be needed. A game/story, sitting out to rest, or a nap can help. Don't assume a child is just exhausted or missing home but check in with them to see what may be wrong and try to cheer them up, because remember, camp is FUN!

Bed Wetting – Accidents happen. Be sure that you don't get angry or let the camper know you are upset or disgusted. Help the camper into the shower to wash off. Work with a co-counselor to take the child's clothes and sheets to the infirmary while the child is showering. Be sure to bring back a new set of sheets and a change of clothing. Notify an Associate Director in the morning.

Illness – Take the camper to the Summit Staff or get a staff member to do this if it means leaving other campers alone. Do not leave other campers unsupervised!

Injuries – See above. First off, do not panic. Do not move camper if you think anything is broken or if camper is unconscious. Try to calm the camper down. Do not ever touch open or bleeding wounds with your bare hands.

Isolation – Try to involve campers one-on-one. Be sure to act like a kid. Try to make the camper laugh. Distract them with a coloring book, game, story, etc.

Bad Language – “We don't say those words at Youth Summit.” “Those words hurt people's feelings, and this is a happy place.” “What is another way you can let me know...” Be careful of the language you use on camp and listen out for what campers might be saying. Campers will often copy what you do, so please be aware of your language usage.

Acting Out – Campers often may begin fights with one another. If this occurs, be sure to stop the fight, but without physical force. Separate campers. Listen to the whole story and don't take sides. Keep your calm and don't raise your voice or yell at them. Do not threaten to take away activities but work with an Assistant Director or RA about anything further needed following a conversation.

Uncooperative – Praise approximations of appropriate behavior. Praise campers who are cooperating. Use positive reinforcements and incentives.

Signs of Abuse – Notify an Assistant Director who will address with Summit Staff.
Don't question the camper.

Inappropriate Sexual Behavior – See above

Missing Items/Things not brought to camp – If your campers arrive to camp without linens, bathing suit, closed toed shoes, toiletries, etc., there may be extras available in the dining hall. When the campers arrive to camp, help campers unpack and try to get a sense of if anyone is missing items. The earlier you know; the better luck staff will have in finding items for you. Be sure to not make the camper feel bad for not having items and let them know we will try to get them what we can.

Hygiene – Make cleanliness fun. Be an appropriate role model. Shampoo and soap should be used during a daily shower, and teeth should be brushed twice a day.

ABUSE

The camp environment provides the setting for close 24-hour contact between campers and staff members. The closeness this ongoing contact brings is one of the most special aspects of camp. These relationships are encouraged, nurtured, and often form the backbone of the Youth Summit experience. The campers are modeling their behavior while at camp, as well as their behavior when they return home, after what they see during this weekend. Special care must be taken, and sound judgment used to avoid even the slightest appearance of improper conduct. Abuse of any kind will not be tolerated.

Physical Abuse – NEVER, under any circumstances, should a staff member lay a violent hand on a camper. Youth Summit is designed to be a safe, secure environment for the campers where there is no threat of the violence or discord they may find in their everyday lives. If you feel yourself getting angry, walk away, find a friend, count to ten, run a few laps around camp, etc., but NEVER, NEVER touch a child with intentions to punish.

Psychological/Emotional Abuse – This common form of abuse can often leave deep scars as fear and distrust replace the comfort and trust we try to build. Be careful of threats, jokes, and of the way you speak to both campers and co-staff members. Never insult a person's physical character, appearance, personality, or mental ability. Sarcasm can easily be misunderstood.

Verbal Abuse – Working at Youth Summit is a tough and taxing job, both emotionally and physically. At some point, the campers will push your limits. Take a deep breath. Never yell, curse, scream at or threaten a camper. Yelling, cursing, or swearing might help you let off steam, but only communicates a message of being out of control.

Neglect – This type of abuse is often left off the list. There will be campers with whom you will immediately "bond" and ones with whom you might need more time to get close. All campers deserve equal time. Neglect is often an unintentional form of abuse but can be just as damaging as the above forms.

Remember: You have Youth Summit Staff and Directors to support you throughout the weekend. When times get tough, don't hesitate to ask for a helping hand.

Child Protection Training

Course Approval Number:

The purpose of this training course to provide all staff, volunteers counselors with a clear understanding of how to recognize, reduce, prevent and report suspected sexual abuse or molestation while at camp.

This course is divided into four sections. The sections are as follows:

The Definitions and Effects of Sexual Abuse and Child Molestation

Typical Patterns and Methods of Operation of a Child Molester

Signs, Symptoms and Reporting of Suspected Sexual Abuse

Recommended Procedures to Reduce, Prevent and Report Suspected Abuse or Molestation of Campers.

Section A:

The Definitions and Effects of Sexual Abuse and Child Molestation

The purpose of Section A is to clearly define what constitutes sexual abuse and child molestation. The section will also identify the different types of abuse as well as the effects of child abuse.

The precise legal definition of child sexual abuse or molestation varies from state to state, but in general includes any form of sexual contact or exploitation in which a minor is being used for the sexual stimulation of the perpetrator. In this training the terms molestation and sexual abuse will be used interchangeably.

(From Texas Administrative Code) Title 25, Part 1, Chapter 1, Subchapter Q, Rule 1.203

(4) Child—A person under 18 years of age who is not and has not been married or who has not had the disabilities of minority removed for general purposes.

Sexual abuse—Any sexual activity, including any involuntary or nonconsensual sexual conduct that would constitute an offense under the Penal Code 21.08 (indecent exposure) or Chapter 22 (assaulting offenses), involving a facility and a patient or client. Sexual activity includes but is not limited to kissing, hugging, stroking, or fondling with sexual intent; oral sex or sexual intercourse; and request, suggestion or encouragement for the performance of sex.

Child sexual abuse may be violent or non-violent. All child sexual abuse is an exploitation of a child's vulnerability and powerlessness in which the abuser is fully responsible for the actions. Child sexual abuse or molestation is CRIMINAL BEHAVIOR that involves children in sexual behaviors for which they are not personally, socially, and developmentally ready.

Types of Abuse

Physical Abuse—includes bodily harm or injury caused by blows or harmful substances, as well as exposure to unreasonable risk of harm or injury.

Emotional and Psychological Maltreatment—attacks a child's self-image, often through labels and ridicule.

Neglect—is the failure to provide for a child's physical, medical, emotional, and safety needs.

Sexual Abuse—can occur through showing and communicating as well as through touching. Not only forced activity, but also permission and persuasion, can be abusive.

Non-touching sexual abuse offenses include:

- Indecent exposure / exhibitionism
- Exposing children to pornographic material

- Deliberately exposing a child to the act of sexual intercourse
- Masturbation in front of a child
- Touching sexual offenses include:
 - Fondling
 - Making a child touch an adult sexual organ(s)
 - Any penetration of a child's vagina or anus by an object that doesn't have a medical purpose

Other types of abuse—include abandonment and threats of harm.

(From Mutual Safety Tips on a Sensitive Subject: Child Sexual Abuse)

Effects of Child Abuse

“Studies have shown that abuse and neglect may negatively affect children's physical, cognitive, emotional, and social development, resulting in aggressiveness, anxiousness, the inability to control emotions, depression, and learning difficulties, among other problems.” (from AWANA Child Protection Policy Training)

Victims of child abuse often suffer from:

- Inability to trust, which leads to problems in relationships
- Feelings of guilt, anger, and low self-esteem
- A tendency toward alcohol and drug abuse
- Eating disorders
- Suicidal thoughts and suicide

These effects continue long after the abuse has stopped, even into adulthood. Victims of child abuse also tend to:

- Engage in criminal activity at a higher rate than the general population.
- More likely than others to engage in risky sexual behavior.

However, the greatest loss to society comes from lost innocence, lost joy, lost hope, and lost potential.

Section B:

Typical Patterns and Methods of Operation of Child Molesters

The purpose of Section B is to identify typical patterns and methods of operation of child abusers.

A child molester is described as a person older than the victim, male or female, which experiences any type of sexual act with a child. The majority of child molesters are male.

When young children are close in age (no more than a 3-year age span) sexual contact is called camper-to-camper (peer-to-peer) contact. In many cases this is normal childhood behavior, particularly in younger children. In other cases, especially with more than a 3-year age difference or children that are pubescent, molestation may be involved. Any case of sexual contact, regardless of the age of the child, is to be reported to the licensed youth camp operator (camp manager) immediately. He/she will make the determination of the appropriate action to take.

Who is the typical child molester?

Often camps, and communities fall victim to the “Stranger Danger” by believing that molesters are “dirty old men’ or “strangers in trench coats.” These stereotypes are not only inaccurate but dangerous as they allow a false sense of security. Often the public becomes

obsessed with the stereotype while never suspecting the real molester may be a respected member of the, camp staff or community.

There are two types of child molesters, **preferential offenders** and **situational offenders**.

Preferential Offenders

Have a particular sexual preference for children of a particular age, gender or a child with specific physical characteristics.

Extremely dangerous because of their predatory nature.

Proactive in seeking their victim and aggressively engage in bold and repeated attempts to molest a child.

Invest significant amounts of time, energy, money and other resources to fulfill their sexual desires.

Have excessive interest in children, seek access to children, and frequently move to avoid capture.

May maintain pornographic collections and photograph children and/or their victims. This type of offender may appear to be the ideal children's/youth worker. They enjoy children and socialize well among children. One preferential offender may have hundreds of victims in a lifetime.

The best way to deter this kind of offender is to develop an environment that puts the offender, rather than the child at risk. A thorough screening program, proper supervision and accountability will discourage this type of offender.

Situational Sex Offenders

Far more situational offenders exist in society than preferential sex offenders, but they have fewer victims.

Situational Offenders:

Are opportunists engaging in misconduct when the opportunity presents itself?

Are indiscriminate concerning whom they molest and act completely on impulse.

An example of a situational sex offender would be a youth worker who plans various activities for his youth. After the meeting he takes several of the students home following the activity. The last person to be dropped off is a young girl who comes from a dysfunctional family. A pattern develops where the offender and the girl sit in the car and talk for an extended period of time. One thing leads to another, the opportunity presents itself and the youth worker has a sexual relationship with the girl.

To reduce the risk of situational molestation camps must create an environment of accountability. Screening and supervision are the two key strategies to establish such an environment and, in turn reduce the risk of sexual molestation.

Methods of Operation

Sexual predators could employ any of the following methods or strategies to gain access to a child.

Seduction—The molester usually is known to the child. He spends time with the child and normally is trusted by the child. The initial contact with the child is non- sexual but over time advances to be sexual in nature. Molesters may use pornography to lower the sexual inhibitions of the child. The abuser may also use a technique called “grooming”.

“Grooming is a gradual and subtle process, and one that has extraordinary power, desensitizing the victim to increasingly inappropriate behavior while rewarding the victim for tolerance of that behavior.” (Where Wolves Wear Shepherds’ Clothing: Helping Women Survive Sexual Abuse, Diana Garland, Ph.D. LMSW-APC, ACSW, and Sheri Ferguson, LCSW, LMFT).

Trickery—Molesters are creative in using the natural desires of a child. Children see adults as authority figures; children are naturally curious and need attention and affection. A molester may use these natural tendencies to trick the child into a situation where these molestations can occur. Molesters will isolate a child from adult supervision where they will be more vulnerable to molestation.

Force—Usually there is little a child can do to resist force. When force is used the child rarely is acquainted with the molester.

Secrecy is the common thread in these methods of operation. Secrecy is maintained by several methods they include but are not limited to:

Bribery—This could include gifts, animals or any favors that interest a child.

Blame—The molester tells the child they are at fault for what has happened.

Embarrassment—Children realize that what has taken place is wrong.

Loss of Affection—Often the molester is a person that is loved by the child.

Displaced Responsibility—The child blames themselves for the molestation.

Threats—Molester will threaten the child or someone in the child’s family with physical harm.

Signs to Watch For

Workers who spend an exorbitant amount of time with kids

Adults who prefer the company of children to adult relationships

Adult who singles out one child for “special” attention

Seems to spend money on other people’s kids

Owens children’s books, games, and toys even though he/she has no children

Section C:

Signs, Symptoms and Reporting of Suspected Sexual Abuse

This section will teach warning signs and symptoms of sexual abuse or child molestation, recognition of these signs as well as recommended methods of reporting suspected abuse.

Sometimes there may be signs of sexual abuse even if a child or youth does not speak to you about it. There are many symptoms to look for that may indicate that abuse has occurred, especially if more than one symptom is present.

Listed below are some symptoms that may present themselves in a child or youth that is being abused sexually or otherwise. Many times, an individual, that does not know the child well, may not recognize changes in the child’s behavioral patterns. People that spend time on a regular basis with the particular child may more easily recognize the changes. Often times a child may not report abuse; therefore, we must look for symptoms. Children who have been abused may exhibit several symptoms or no symptoms. Pay attention when a child exhibits these symptoms:

Symptoms/Signs of Sexual Abuse

Inappropriate interest in or knowledge of sexual acts

Seductiveness

Avoidance of things related to sexuality, or rejection of own genitals or bodies

Nightmares and bedwetting

Drastic changes in appetite

Over compliance or excessive aggression

Fear of a particular person or family member

Withdrawal, secretiveness, or depression

Suicidal behavior

Eating disorders

Self-injury

Torn, stained, or bloody underwear

Pain or itching in the genital area

Bruises or bleeding of the genitalia

Inappropriate sex play with peers or toys

Fascination with pornography

Fear of touch

Abuse of animals

Masturbation in public

Apprehension when sexual abuse is mentioned

Cross dressing

This list of symptoms may be a serious indicator of sexual abuse and a person noticing these symptoms should pay particular attention to a child that exhibits them. The presence of any of these behaviors may indicate that sexual abuse has occurred.

These behaviors are not, in and of themselves, conclusive evidence that a child has been abused.

Did You Know?

Most children are abused by people they know.

Many people are afraid of reporting sexual abuse.

Most sexual abuse is probably never reported to authorities.

Possibly one in three cases of child sexual abuse is not remembered by the adults who experienced the abuse as a child. The younger the child at the time of the abuse and the closer the relationship to the abuser, the less likely the individual as an adult, will remember the abuse. Other children are often the perpetrators of child abuse, especially if they have been abused themselves.

Other Signs to Watch For

Workers who spend an exorbitant amount of time with kids

Workers who prefer the company of children to adult relationships

Workers who singles out one child for “special” attention

Workers who spend inappropriate amounts of money on other people’s kids

Workers who own children’s books, games, and toys even though he/she has no children

Workers who spend a lot of time on the internet/computer

Workers who accountability

LOOK FOR PATTERNS OF BEHAVIOR

How to Report Abuse While at Camp

Remove child from immediate danger, call “911” only if an extreme emergency exists

Immediately report abuse to the Youth Summit Operator

The Licensed Youth Summit Operator must call the; Texas Department of State Health Services, Environmental Health Services

Phone: 512-834-6773 ext. 2305

Fax: 512-834-6707

Complete an Incident Report form, gathering as many details as possible.

Parental notification will be the responsibility of the Licensed Youth Camp Operator.

When reporting a suspected abuse, please remember the sensitive nature of this type of report. Whenever possible, please maintain the highest level of confidentiality.

Many people don't know where to report suspected child abuse. Some individuals are afraid to report child abuse because of possible repercussions to the child or to themselves. **State law requires all citizens to report suspected abuse.**

Section D:

Recommended Rules and Procedures for Youth Camps

In this section we will teach (1) how to avoid being accused of sexual abuse or child molestation, (2) prevention of camper on camper abuse, (3) reporting sexual abuse or molestation, and (4) the need to minimize one on one isolated encounters between adult and minors, or between two minors.

Perhaps the greatest challenge to persons choosing to work with children and youth in Christian camping is when one suspects sexual abuse or child molestation or when one confides that they have been abused or molested.

The following policies are primarily for the protection of campers; however, they also serve to protect adult counselors from false accusations of abuse.

Two counselor supervision. No adult will be allowed to be alone with a camper in an isolated place. In situations that require personal conferences, the meeting is to be conducted in view of other adults.

No child or teenager is to sit on the lap of an adult. No adult is to allow a child or teenager to sit on his/her lap or lie in his/her bed. The only exception would be the parent of the child.

No frontal hugs. An adult from time to time may feel a child's need for hug, in order to support or comfort the child. The adult must use a shoulder to shoulder hug.

Respect of privacy. Adults must respect the privacy of campers in situations such as changing clothes and taking showers. An adult would only intrude to the extent that the health and or safety of the camper would be in question. In the case of safety, one adult may enter the private area, but whenever possible two adults should be present. Campers must also respect the privacy of the adults in these situations. Therefore, it is not permissible for campers or adults to move about in the housing area unclothed.

Sleeping accommodations. Adults should sleep in an area where the highest level of supervision is possible and should not isolate themselves from general view. When wilderness camping, adults are prohibited from sleeping in pup-type tents with campers unless it is a parent and his or her child. Larger tent housing would require at least two adult counselors following the same procedures as regular camp housing.

Appropriate attire. Adults will at all times be dressed modestly. Clothes such as swimsuits, shorts, and tops are not to be revealing or in any way draw attention to the breasts, buttocks or genital area.

Rough housing or hazing is prohibited. An adult will not wrestle, tickle, or in any way engage a child or teenager in an activity where the adult's hands might come in contact with the breasts or genital area of the camper. The adult must be particularly careful about physical contact with campers while in the swimming area. No counselor or camper is to participate in any kind of hazing or initiation activity.

NOTE: Adult counselors must monitor each other, not to accuse, but to protect each other in case of an allegation.

How to Prevent Camper-to-Camper Abuse

Campers-Counselor assignment. Campers assigned to a counselor should be accounted for at all times.

Campers in sleeping areas. Campers will not be permitted to be in the sleeping area of any camper of the opposite sex.

Camper visibility. No camper will be allowed to be alone with another camper out of sight of an adult or other camper.

Sleeping assignments. Campers are to sleep in his/her assigned bed. Campers are not to sleep together. Beds are not to be arranged in such a way as to make supervision by the counselor impossible.

Adult supervision. Adults are to supervise all activities of the camper, both organized and unorganized. The camper is not allowed to enter into any bullying activities.

Supervision during swim activities. Close supervision by adults during all swim activities is mandatory. Close attention should be paid to the activities of couples in the swim area.

Older campers. Older campers who tend to spend a great deal of time with younger campers should be encouraged to engage in activities with their appropriate peer group.

Reporting by a camper. When a camper reports a situation that makes him/her uncomfortable, the counselor must take action to protect the camper.

Reporting of Sexual Abuse and Molestation at Camp

The adult who has witnessed or who becomes aware of any form of abuse of a camper must inform the Licensed Youth Camp Operator as soon as possible.

Investigation of allegations. Counselors are not to investigate the allegation. Counselors are to report the information to the Licensed Youth Camp Operator as soon as possible.

Reporting. The counselor is to submit to the Licensed Youth Camp Operator, within 24 hours, a written report of how he/she gained knowledge of the allegation.

State reporting. The Licensed Youth Camp Operator is to report by phone, followed by fax, to the **Department of State Health Services, Environmental Health Group**

Phone: 512-834-6773 ext. 2305

Fax: 512-834-6707

If the abuse happens on the campus it must also be reported (Youth Summit Operator) to the Office of General Counsel Investigation Section at the following numbers:

Phone: 512-491-4045

Weekend Number: 512-833-6497

Remember, when a child or teenager confides in you, allow him/her to feel that you care, are listening, and will do what is necessary to be of help. It helps to sit at eye-level, keeping your conversation from being overheard by others. It is not your role to question or determine the

facts or to suggest that he/she was or was not abused. Let the student know how much you admire the courage and confidence it took to share what has happened.

This exam will be given during the presummit presentation, and the Youth Summit Staff Leaders will facilitate the exam and make sure all participants pass.

Child Protection Policy Exam

Section A: True / False

1. ____ Sexual abuse can occur without touching.
2. ____ Abuse and neglect may negatively affect a child's emotional and social development.
3. ____ Exposing a child to pornographic material is not considered abuse.
4. ____ Not only forced activity, but persuasion can be considered abusive.
5. ____ Victims of child abuse often suffer from fear, guilt and anger.
6. ____ "Child" is defined as anyone, unmarried under the age of 16.
7. ____ Sexual abuse may negatively affect a child for their entire lives

Section B:

1. Situational offenders are:
 - a. Opportunists
 - b. Exhibitionists
 - c. Chauvinistic
2. Molesters and child abusers are usually:
 - a. A respected member of the community, and known by the child
 - b. Strangers in trench coats
 - c. Over 50 years of age

3. Molesters can “groom” a child by:
 - a. Threatening the child
 - b. Offering gifts or favors to gain the trust of the child
 - c. Forcing the child to participate in sexual conduct
4. A molester tries to insure secrecy by:
 - a. Accepting responsibility for his actions
 - b. Threats, bribery or blame
 - c. Encouraging the child to discuss his fears with trusted friends
5. An offender often:
 - a. Notifies the camp that he has offended in the past
 - b. Asks for accountability from peers for abusive behavior
 - c. Seeks involvement in child related situations
6. Statistics indicate most molesters are:
 - a. Male
 - b. Female
 - c. Female cousins

Section C:

1. Which of the following behaviors is not a sign of possible abuse?
 - a. Fear of a certain person or family member
 - b. Torn stained or bloody underwear
 - c. Is a top athlete
2. Identify which action “does not” indicate a form of sexual abuse:

- a. Allowing a child to view pornography
 - b. Touching the chest, stomach, genital area, buttocks or upper legs.
 - c. Shoulder to shoulder hugs
3. You are the sponsor for a child that tells you that she has been forced to watch pornographic movies by an adult, should you report this?
 - a. Yes, immediately
 - b. No, because suspected abuse did not occur at camp
 - c. Sometimes, but only when you have concluded the child's story is true
4. When reporting sexual abuse, you must report incidents even if you cannot confirm the report of abuse is true.
 - a. True
 - b. False
 - c. Only if you are reasonably sure it is true
5. Which of the following would not be considered a warning sign of a potential abuser?
 - a. Adults who single out one child for "special" attention
 - b. Adult who like to work with youth
 - c. Adults who own children's books, toys and games even though he/she has no children
6. When abuse is strongly suspected, a camp counselor should:
 - a. Interview everyone in the cabin
 - b. Maintain the highest level of confidentiality while reporting to the licensed camp operator

- c. Ignore your suspicions and don't get involved

Section D:

1. Which location is most appropriate to meet a camper for counseling?
 - a. A semi-private area easily seen by others
 - b. Alone in the camp van
 - c. Behind the worship center in the dark
2. Which example is not an example of a camper's privacy?
 - a. Watching campers change clothes
 - b. Walking with a camper to the worship center
 - c. Laying in the bed of a camper
3. When reporting sexual abuse at camp what is your responsibility?
 - a. Notify your Licensed Youth Camp Operator (Camp Manager)
 - b. Get help even if you have to leave the camper in danger
 - c. Investigate allegations
4. Which are inappropriate behaviors?
 - a. Wrestling and tickling
 - b. Full frontal hugs or waist hugging
 - c. All of the above
5. Close supervision by adults during all swim activities is
 - a. Requested
 - b. Mandatory
 - c. A good idea

6. What is the purpose of this training?
 - a. Need to fill a time slot
 - b. Safety and protection of our children, and camp
 - c. To discourage working with children and youth

Exam Key

Section A

1. True
2. True
3. False
4. True
5. True
6. False
7. True

Section B

1. A
2. A
3. B
4. B
5. C
6. A

Section C

1. C

2. C

3. A

4. A

5. B

6. B

Section D

1. A

2. B

3. A

4. C

5. B

6. B

Discussion Questions for Facilitator

Section A

Please take 5 minutes to discuss and review Section A

Which is more harmful to a child, physical or emotional abuse? Why?

Can abuse be subtle? What are some examples?

When is a child no longer a child as defined by the state?

Who is responsible to protect children? How is it accomplished?

Section B

Please take 10 minutes to discuss and review Section B

Why does the previous segment warn against “stranger danger”?

What are examples of grooming? Which kind of molester grooms a child?

How can we create an environment that puts the offender at risk?

Section C

Please take 10 minutes to discuss and review Section C

What is the benefit of knowing the signs and symptoms of sexual abuse?

When is it appropriate to report suspected abuse?

What harm can be done if a counselor or volunteer “investigates and discusses” the situation?

Section D

Please take 10 minutes to discuss and review Section D

What are some barriers to abuse?

Why is it important to maintain the “chain of reporting”?

Why is privacy of the camper important?

ACTIVITIES

Grand Station

Activity: Bowl n' Play-\$23/Adult: Shoes included, Bowling, Laser Tag, Mini Golf, \$5 Cash Card.

1 HOUR BUFFET OPTIONS- \$14.98/person|20-person minimum – PIZZA BUFFET – Mixed selection of pizza, garlic bread, Caesar salad OR – BURGERS 'N DOGS – 100% Beef burgers and dogs, tater tots, the fixings.

Cost: \$38 pp (adult 12 & up)

Distance from White Creek: 7.2 Miles (13 mins)

Time Allotment: 3 hours

Second Option: Lock-in Package

Cost: *Classic* \$37.95 pp (100 Person Min) - Bowling (shoes included), Arcade, Laser Tag, Mini-Golf, Bumper Cars, 1-Hour pizza buffet, Unlimited fountain drinks. *Classic + VR* \$42.95 pp (100 Person Min) - Bowling (shoes included), Arcade, Laser Tag, Mini-Golf, Bumper Cars, 1-Hour pizza buffet, Unlimited fountain drinks, Virtual Reality.

Third Option: Go during a special

Cinemark Movie Theater Experience

Activity: Private Movie Screening at Cinemark Theaters with Concession Snack Pack

Cost: (Quotes made through Youth Summit Leader and bookings happen 10 days before)

Distance from White Creek: 4.6 miles (13 mins)

Time Allotment: 30 minutes prior to screening and length of movie

Additional Information: <https://www.cinemark.com/school-events>

Kyle Field & Athletic Facilities Tour

Activity: Participants will get a tour of Kyle Field and the Texas A&M Athletic Facilities

Cost: Free

Distance from White Creek: 2.1 miles (7 min/27 min walk)

Time Allotment: 1-2 hours

Texas A&M University Student Recreation Center

Activity: Participants get to experience a lot of what the rec has to offer with the sports courts and rock-climbing walls

Cost: \$1928

Distance from White Creek: 1.2 Miles (25 min walk)

Time Allotment: 4hrs

Low Ropes Course at Challenge Works, College Station

Activity: Provide a fun challenge to an entire group

Cost: \$2350

Distance from White Creek: 3.6 Miles (7-minute drive)

Time Allotment: 2-4 Hours

Department of Visualization VIREL and LIVE Lab Tours

Activity: Allow participants to see what the Viz program is all about! Play video games, try out VR, watch animations, and try other interactive things that Viz has to offer.

Cost: Free? Contact the Viz Department

Distance from White Creek: 3.6 Miles (7-minute drive)

Time Allotment: 2 hours

Campus Scavenger Hunt

Activity: Trek across main campus in teams discovering iconic campus landmarks such as Sully, Bonfire Memorial, Century Tree, Kyle Field, Fish Pond, and many more!

Cost: \$0

Distance from White Creek: 2.2 miles (7 mins)

Time Allotment: 1+ hours

Tubing at Mount Aggie

Activity: Event participants can experience the thrill of snow tubing in June! Mount Aggie is a snowless ski hill that allows for year-round ski sports.

Cost: \$5 per person

Distance from White Creek: 0.8 miles (18-minute walk)

Time Allotment: 1-2 hours

Outdoor Movie Night with Projector

Activity: Youth summit participants can enjoy an outdoor movie under the stars! What's more fun than gathering close to your friends munching on candy and popcorn while watching a movie?

Cost: \$350-\$600

Options: Hullabaloo Bounce House Rentals

Option 1: This screen will be large enough to accommodate 250 people lounging, 450 people sitting and 750 standing. The 16×9 screen also comes with a DVD /Bluray player,

Vivitek projector, 400-watt PA system, screen, and movie operator. (\$350 package rental price)

Option 2: 18 Foot Movie Screen Party Package. Throw a movie party your friends will be talking about for months! This package comes complete with an 18-foot inflatable movie screen, 400W sound and HD connections, Popcorn, and your choice of any regular Bounce House. This giant screen will accommodate 250 people lounging, 450 people sitting and 750 standing. The screen also comes with a Vivitek projector, PA system, and a whopping 220" diagonal viewing area. (\$425)

Additional Options:

Option 1: Hullabaloo rentals: Nostalgic concessions (cotton candy (Your rental includes flavored sugar mix, and containment hood to keep candy in and germs out), snow cones (Your rental includes a single bottle of 32-ounce syrup, cups and straws for 50), & popcorn machines (includes 5 popcorn packs and a popcorn scoop) **\$49 each**.

Option 2: Party Time Rentals: Popcorn Machine **\$60**, 100 popcorn bags **\$4.25**, popcorn and oil prepack **\$1.25**, all popcorn options through

Distance from White Creek: In white creek area

Time Allotment: 2-3 hours

Indoor Location: Indoor Practice Fields

Outdoor Location: Grassy area by White Creek

Rental Information: http://www.hullabaloosbounce.com/category/outdoor_cinema/

http://www.hullabaloosbounce.com/inflatable_movie_screens/

Dry Field Day with Inflatables

Activity: Nothing is more fun than an inflatable field day complete with bounce houses, slides, and obstacle courses!

Price for Every Inflatable Listed: \$1341

Cost per Inflatable: (all through hullabaloos bounce house rentals) **Extra-large bounce house** (20x30) \$149, **Large or classic bounce house** (20x20) \$99, **Giant 7 element**

obstacle course (40x15x10) \$275, **Bungee run** (35x15x10) (*How far can YOU get? In the Bungee Run, two contestants compete side by side. They are both harnessed to a bungee cord while running as far as they can before the bungee cord slings you back.*

The ultimate race. You and your opponent race to see who can reach the farthest point with a Velcro running baton, then you stick the marker on the side of the inflated wall before the bungee cord that restricts you pulls you back and takes you out of the race.)

\$199, **5-in-1 Sports challenge** (Choose from these popular sports activities: football, soccer, basketball, baseball, dart/Frisbee, all under one inflatable play structure) \$199,

Lava Rush Slide (*Enjoy Lava Rush with a double drop. Your friends and family will love this new slide and enjoy the event!* (25' L x 13' W x 18' H)) \$245, **Castle Combo** (*This*

inflatable game is always a hit at any event! It may be used wet or dry & it includes spacious jump area, basketball hoop (inside), challenging wall climb & tall slide) \$175.

Distance from White Creek: Right next to the apartments

Time Allotment: 3-4 Hours

Location: Grassy area by White Creek

Rental Information: <http://www.hullabaloosbounce.com/>

Field Day with Water and Inflatables

Activity: How do you beat the heat in Texas? With water inflatables! Foam pits, slides, and more!

Price for Everything Listed: \$740

Cost per Inflatable: (all through hullabaloos bounce house rentals) **Jungle Water Slide**

(Enjoy this fun tropical slide with an extra wide slide base and pool for landing!

33x13x16 set up space) \$225, **Blue Marble Falls** (Double the fun with TWO LANES on

Blue Marble Falls! This waterslide features a front load climb up 18 feet where riders

can choose which beautiful blue marble slide they ride down to a big Texas splash

landing.) \$325, **Dunk Tank** (4x4x8) \$190, Addable option: **Foam pit**

(http://www.hullabaloosbounce.com/foam_party/)

Distance from White Creek: Right Next to the Apartments

Time Allotment: 2-3 Hours

Location: Grassy area by White Creek

Rental Information:

http://www.hullabaloosbounce.com/category/water_slides_and_combos/

White Creek Carnival

Activity: Combine the fun of inflatables, carnival games, and fair foods into one super fun event!

Total Cost: \$632-\$912

Activities: **Dry inflatables** (chosen from field day list), **Dunk Tank** \$190, **Inflatable**

Carnival Midway (Setup area: 24x15x20: "*Ladies and gentlemen, boys and girls,*

children of all ages..." We are proud to introduce an industry first, Inflatable Carnival Midway! We have taken the classic "carnival tent look" and brought it into the 21st century. This Carnival Midway includes the most spectacular classic games for 4 people to play at the same time and has plenty of built in rings and places to display your prize items. The games include: Tic Tac Toe, On-Point Carnival Ring Toss, Hoop Shot, and Magic Hat Trick.) \$295, Nostalgic concessions (cotton candy (Your rental includes flavored sugar mix, and containment hood to keep candy in and germs out), snow cones (Your rental includes a single bottle of 32 ounce syrup, cups and straws for 50), & popcorn machines (includes 5 popcorn packs and a popcorn scoop) \$60 by themselves \$49 with other rentals, Other game options (\$65-\$85) found here:

http://www.hullabaloosbounce.com/category/carnival_games/

Distance from White Creek: Right next to apartments

Time Allotment: 4 hours

Food Truck Night Out

Activity: Let's have fun with a meal on wheels!

Cost: \$2000 (min amount required for crowd size)

Distance from White Creek: Could do it in the White Creek parking lot

Time Allotment: 1-2 hours

Website for Options: <https://roaminghunger.com/college-station/food-truck-catering/>

Banquet and Dance

Activity: Hildebrand Equine Center

Votable Options: Dinner = C&J BBQ, Chef Tai, ...

Dessert = donut wall, professionally decorated cake, cookies

Entertainment = DJ \$520 (before banquet to use their sound system)

Decor = youth summit colors, table and all decor \$2700

Cost: Facility = \$500

Distance from White Creek: 2.3 miles (6 mins)

Time Allotment: 4-5 hours

Entertainment Options: DJ -\$520, Closing Keynote Speaker on Empowerment,

Slideshow of the summit from the past few days, Photo Booth

Catering Options:

- **C&J BBQ-** meat options include brisket, sausage, chicken, turkey, pork loin, and ribs. Side options include potato salad, pinto beans, coleslaw, corn on the cob, green beans, mac and cheese, tossed salad, pasta salad, collard greens, and ranch potatoes. Also included is a fresh relish tray (pickles, onions, jalapenos), Fresh white or wheat bread, BBQ sauce, Iced tea (sweet or unsweet), and tableware (cups, plates, napkins, forks, spoons, and knives).
- **Cotton Patch Cafe Catering** - \$8 per person- (Chicken tenders, meatloaf, grilled chicken, chicken and dumplings, chicken spaghetti) all options served with a roll and 2 sides.
- **Customized Menu Catering Options**

- Chef Tai
- D'vine Cuisine Catering
- Buppy's Catering
- Admiral Catering

Dessert Options: Donut Wall, Professionally made cake, Cupcakes, Ice Cream Bar, Candy Bar

Décor Options: Tables decorated in Youth Summit colors, Printed pictures around from the past few days of the summit, Balloons, Up lighting in summit colors

Location Options:

- Hildebrand Equine Center: Cost \$500
- Rudder Auditorium: use forum for youth voice performances then have the banquet in the exhibit hall following the performances

RISK MANAGEMENT

1. Chaperone documentation and screening including background checks at the state and federal levels.
2. Child Protection Training, First Aid and CPR Certification required of all staff and chaperones.
3. Buses for transportation- kids missing the buses (chaperone responsible).
4. Venues waivers will be sent out with registration. (ex. Grand Station, Ropes Course)
5. Waivers will be placed in all registration packets for all activities on A&M Property.

Risk Assessment

We have a chance for heat exhaustion and dehydration walking from activity to activity. At the Ropes course the participants could acquire rope burns twisted ankles, and minor scrapes. At Grand Station the participants may get hit with a golf ball or the putters. They could also trip in the laser tag room, injuring themselves or twisting an ankle. At the movie theater they could choke on popcorn. The campus scavenger hunt has a chance of the participants not being able to find their way around Texas A&M's campus and getting lost. To help ensure that the risks are minimal there will be a list of rules at each location giving the participants a fine line of what is to be expected of them. In addition to the rules there will be a counselor participating in every event to help ensure that the participants are following the rules so that all participants can have fun in a safe manor. To help with the dehydration and heat exhaustion there will be plenty of water available and the counselors will have first aid kits with them.

SUSTAINABILITY

REUSABLE WATER BOTTLES

Since the event spans over four days in the heat of the summer a reusable water bottle could be a smart idea. By the participants having the water bottles they can refill the bottles whenever they need and not have to keep using plastic water bottles every time they are thirsty. This promotes sustainability by reducing the use of plastic bottles.

REUSABLE UTENSILS

When sitting down for meals use reusable silverware instead of plastic ware whenever possible. By doing this we would reduce the amount of waste generated at meal time.

REUSING LAST YEARS LEFTOVERS

Reuse what was left over from last year. Use the leftover utensils, signs, and materials. By reusing, new would not have to be purchased and in the limited items not as much would need to be purchased.

GROUP TRANSPORTATION

By travelling as a group to places they would essentially be carpooling lowering the emissions released into the environment.

SCHEDULES PRINTED ON NAME TAGS

By going ahead and printing the schedule for the week on the name tags that will reduce the amount of additional paper that has to be printed. That way the participants have the schedule at their fingertips and they don't have to carry a lot of additional paper around with them. This

promotes sustainability by reducing the amount of some of the paper that would need to be printed.

REUSABLE BAGS

This will reduce the number of plastic bags used and the participants will have somewhere to put their belongings in throughout the event. This includes all items bought and received while they are on campus. For example, snacks, handouts, souvenirs, etc. This promotes sustainability by reducing the number of plastic bags that would be used to carry things around.

RECYCLING COMPETITION

The use of physical materials (paper, plastic, aluminum, etc.) cannot be abolished in its whole and the use of these materials is inevitable. I propose a competition between groups. Have recycling bins and the teams whoever collects the most at the end of the conference receives a sustainable prize (reusable silverware, bags, pens made from recycled materials, etc.). This will encourage participants to recycle more while at the event. This promotes sustainability by encouraging recycling more and would also spur more recycling to take place during the event.

SUMMIT APP

By using an app for the summit, we could reduce a lot of the paper that would have needed to be used. All the information that would be need could be posted on the app. Schedules, maps, speaker and activity info, meal times and locations, evaluation, etc. This would promote sustainability by reducing the need for paper printed items.

EVALUATION

Let us know what you thought of this year's Youth Summit!

1. What was your favorite moment from the 2019 Youth Summit?

1. Rate the success of the event (1: not successful; 10: very successful)

1. Why did you feel that the event was successful or unsuccessful?

1. Evaluate the following:

(1: needs improvement; 5: excellent)

- Ease of Registration
- Promotion of Youth Summit
- Housing
- Meals Provided
- Workshop Lessons
- On-Campus Activities
(Scavenger Hunt, Kyle Field Tour, etc.)
- Off-Campus Activities
(Bowling, Ropes Course, etc.)
- Helpfulness of Staff
- Helpfulness of Volunteers

1. Which parts of the Youth Summit would you like to see again?

1. Which parts of the Youth Summit would you NOT like to see again?

1. What improvements can we make for the 2020 Youth Summit?

1. Would you like to participate in next year's Youth Summit? (Circle Yes or No)

Yes No

1. Additional Comments/Notes:

COMPANY INFO

Creative

CREW EVENTS

Our mission is to create opportunities for positive and memorable experiences through creative and unique perspectives.



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